

NATIONAL LIBRARY
(Republic of Mauritius)



Annual Report 2011



NATIONAL LIBRARY

(Republic of Mauritius)



CORPORATE INFORMATION

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OUR VISION

To develop the National Library as the nation's leading documentary resource pertaining to the Republic of Mauritius, and as the apex library serving the needs of the Mauritian people at large in research, scholarship and creativity.

MISSION STATEMENT

To support the provision of, and access to, information for the nation. We are committed to collect and preserve the collective memory of the country to best serve the nation and to provide access to the information resources of the world.

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CHAIRPERSON’S FOREWORD

by Mrs S. Kistamah, Chairperson, National Library Board

It is my privilege to present the Annual Report and Financial Statements of the National library for the Financial Year ending December 2011.

In this era of economic crisis, our country is facing serious challenges and this impact on the functioning of national institutions due to severe cost cutting. But our strength remains our people – the staff of the National Library who, through collective efforts have succeeded in upholding the vision of the National Library as the nation’s leading documentary institution. I have to acknowledge their efforts, responsibility and commitment.

Despite budgetary constraints, we have been able to pursue our mission of promoting reading with the collaboration of our stakeholders. We have successfully celebrated the 2011 World Book Day in Mauritius and Rodrigues, and the Book Fair Pre-primary for two years now. To commemorate the 111th Anniversary of the birth of Sir Seewoosagur Ramgoolam (SSR), Father of the Nation, we have organized an exhibition on SSR. We have celebrated the “*Journée Internationale de la langue Créole*”, through a Round Table on “*Langaz Kreol kouma reper nu patrimwann*”.

I would like to conclude by expressing my deep gratitude and thanks to the Ministry of Arts and Culture, to the National Library Board, all our stakeholders and the staff for their unflinching support.

REVIEW OF THE YEAR

by P. Hauroo, Officer-In-Charge, National Library

The year 2011 has witnessed a change at the top management level as the Director of the National Library retired on 1st August, 2011 and since that date I was assigned the duties of Officer-in-Charge of the National Library with effect from 9th August, 2011.

Since its inception in December 1999, the National Library has continued to develop and continually improved the quality of its services. After operating for more than a decade, the Library has now established itself firmly as a major national agency in the provision of library and information services.

During the year 2011, the National Library, not only further consolidated its existing programmes but also embarked on a higher level of development by embracing new digital technologies. In this context, the National Library launched a digital library on 20th October, 2011. Mauritiana documents which are in the public domain have been digitized and made accessible online. Local authors have been encouraged to sign an agreement with the National Library, giving authority to the Library to electronically publish their works online without infringing on their copyrights. Mr Dev Virahsawmy has already signed such agreement with the National Library.

In May, a Book Festival was organized at the Port Louis Waterfront in the context of the World Book & Copyright Day. This annual event was a big success. In April, a Round Table on the theme '*Le livre va-t-il disparaître?*' was organized at the National Library.

In August of the same year, the National Library added more floor space to house the growing collection. Some 1,400 sq. feet of new floor space is now available in the 4th floor of the Fon Sing Building.

Being an ISO certified organization, the National Library upgraded its norms to the new ISO 9001:2008 and in September 2011, the first Surveillance Audit was conducted by external auditors. The Quality Management System of the National Library was certified to be in line with the requirements of ISO 9001:2008.

During the year under review, all existing programmes were further consolidated; the Cataloguing-In-Publication(CIP), the International Standard Serial Number (ISSN), Indexing and Abstracting Services, the Union List of Periodicals and the Union Catalogue of major libraries of the country were all re-engineered to ensure growth and development.

The total holdings of the National Library at the end of 2011 attained 450,862. During the year under review, some 9,887 users availed themselves of the services of the National Library.

The National Library indeed made tremendous progress during the year 2011. I would like to express my appreciation to the National Library Board, the Ministry of Arts and Culture and the staff of the National Library for their support in achieving our set objectives in conformity with the statutory obligations of the National Library.

COMPOSITION OF THE NATIONAL LIBRARY BOARD

Chairperson

Mrs A. Kistamah

Members

Representative of the Ministry of Education and Human Resources

Mr R. Joorawon, (until November 2011)

Mr B. Mohabuth (as from December 2011)

Representative of the Ministry of Arts and Culture

Mrs A. Arekion

Representative of the Ministry of Finance and Economic Development

Ms N. Codadeen, (until October 2011)

Mr A. Ramdhany (as from November 2011)

Ag. Deputy Director of the National Archives

Mr R. Chung Sam Wan

Head of the Library Cadre

Mrs G. Atmarrow

Representative of an Academic Library

Mrs C. Ah Fat Pitt Fong

Representative of a Public Library

Mrs T. K. Hurrinag-Ramnauth

Representative of a Special Library

Mrs S. Mungra

Representative of Association of Urban Authorities

Mr M. Bac

Tender and Finance Committee

1. Mrs S. Kistamah
2. Mr Y. Chan Kam Lon, OSK
3. Mrs G. Atmarow
4. Mrs A. Arekion
5. Ms N. Codadeen

Appointment Committee

1. Mrs S. Kistamah
2. Mr Y. Chan Kam Lon, OSK
3. Mrs A. Arekion
4. Ms N. Codadeen
5. Mrs T. K. Hurrynag-Ramnauth

NATIONAL LIBRARY BOARD AND ITS MEMBERS

ATTENDANCE OF BOARD MEMBERS OUT OF THE 11 MEETINGS HELD FROM JANUARY 2011 TO DECEMBER 2011

NAME	DESIGNATION	NO. OF TIMES MEMBER ATTENDED BOARD MEETING
Mrs Kistamah S.	Director, Early Childhood Care and Education Authority (Chairperson)	11
Miss Ah Fat P. F.	Head National Resource Centre, Mauritius College of the Air	11
Mrs Arekion A.	Culture Officer, Ministry of Arts and Culture	9
Mrs Atmarow G.	Head Library Cadre, Ministry of Education and Human Resources	11
Mr Bac. M	Deputy Mayor, Municipality of Beau-Bassin/Rose-Hill	8
Mr Chung Sam Wan, R.	Acting Deputy Director, National Archives Department	10
Miss Codadeen N.	Analyst, Ministry of Finance & Economic Development (Jan-Sep 2011)	7
Mr Joorawon R.	Administrator, Ministry of Education and Human Resources (Jan-Nov 2011)	5
Mrs Mungra, S.	Senior Librarian, Supreme Court Library	11
Mrs Ramnauth T. K.	Senior Librarian, Carnegie Library, Municipality of Curepipe	10
Mrs Bablee, D.	(Replacing Mr R. Chung Sam Wan for meeting of 25 March 2011)	1
Miss Bamma P.	(Replacing Mrs A. Arekion for meeting of 16 June 2011)	1
Mr Boodhun P.	(Replacing Mrs A. Arekion for meeting of 7 July 2011)	1
Mr Mohabuth B.	Administrator, Ministry of Education and Human Resources (As from December 2011)	1
Mr Ramdhany A.	Financial and Management Analyst, Ministry of Finance and Economic Development (As from December 2011)	1

REMUNERATION OF CHAIRPERSON AND BOARD MEMBERS

The Chairperson of the National Library Board was paid a monthly fee of Rs 21,000 as recommended in the Pay Research Bureau Report 2008.

All other Board Members were paid a fee of Rs 625 in respect of every sitting of the Board meetings as per the recommendation of the Pay Research Bureau Report 2008. The Board Members were not paid fee upon being absent.

Regarding Sub-Committee meetings, a fee of Rs 575 per sitting is payable to only those sub-committee members who are present during the meetings.

The Chairperson of the Appointment Committee and Procurement and Finance Committee are paid a fee of Rs 840 per sitting respectively.

SUB COMMITTEES OF BOARD

APPOINTMENT COMMITTEE

The appointment Committee generally makes recommendations to the Board on appointments to the Library. It also reviews the organisational structure of the Library, recommends appointment and promotion, and deals with other staff matters whenever necessary.

No meeting of the Appointment Committee was held during the period January to December 2011, since no appointment and promotion were made.

NATIONAL LIBRARY APPOINTMENT COMMITTEE (JANUARY 2011 – DECEMBER 2011)

NAME
Mrs Kistamah S.(Chairperson)
Mrs Arekion A.
Miss Codadeen N. (Jan - Sep 2011)
Mrs Ramnauth T. K.

PROCUREMENT AND FINANCE COMMITTEE

The procurement and Finance Committee ensures that the finances of the National Library are planned and managed effectively and in all transparency. It also opens, evaluates and approves the launching of tenders/quotations for the supply of goods and services to the National Library.

The Procurement and Finance Committee met 2 times during the period January 2011 to December 2011.

PROCUREMENT AND FINANCE COMMITTEE (JANUARY 2011 – DECEMBER 2011)

NAME	NO. OF MEETINGS ATTENDED
Mrs Kistamah S.(Chairperson)	2
Mrs Arekion A.	2
Mrs Atmarow G.	2
Miss Codadeen N. (Jan - Sep 2011)	2

1. PLANNING AND DEVELOPMENT

ISO 9001:2008 Certification

In January 2005 the National Library was awarded the ISO 9001:2000 certification and in December 2010 it adopted the new ISO 9001:2008 standard. Guided by the ISO philosophy, delivering a quality service has become the responsibility of all staff of the National Library. The benefits include increased customer satisfaction and confidence, improved operational efficiency and effectiveness, greater staff motivation, a strong quality culture, clearly defined procedures and processes and enhanced internal and external communication.

During the period under review, internal audit exercises were carried out regularly to ensure continual improvement of the service at all levels. The Mauritius Standards Bureau carried out a 1st Surveillance Audit in September 2011 to ensure that the quality management system is operating in line with the specified objectives and policies. All minor non-conformities identified were corrected.

Customer Focus

In line with its Quality Management System, the National Library provides for effective arrangements to communicate with customers with respect to suggestions and complaints so as to ensure and enhance their satisfaction. Customer Complaint forms and Customer Satisfaction forms are available in the Search Room for customers' use and feedback.

Customer Satisfaction Survey

A customer satisfaction survey was conducted during the months of September to October 2011. Twenty-five questionnaires were distributed to customers based on the stratified random sampling techniques covering the four main customer groups, namely: General Public, Researchers/Historians/Academics, Students and Foreigners. The response rate was 80%.

The findings of the survey showed that ease of access to the Library, lighting, seating and comfort level, the availability of information, helpfulness of library staff, the quality of photocopy service, the waiting time and communication with customers have been highly rated. However the quality of the Internet Service needs to be improved and the possibility of extending the opening hours need to be looked into.

Customer Suggestions

Eleven suggestion forms were received from users during the period under review. These covered issues such as faster Internet speed, improved registration procedure, better photocopy service and toilet facilities.

Customer Complaints

Two complaint forms were received and have been dealt with accordingly. These pertain to unavailability of information and the air conditioning system. These issues have already been attended to.

European Union Information Centre (EUi)

The National Library has over the years become a depository library for non-Mauritiana documents published by reputable international organizations such as the United Nations, World Bank, the International Monetary Fund and the European Union. The National Library has been officially hosting an EU Information Centre for Mauritius since June 2010 and thus providing information on an array of topics namely agriculture, economy, energy, environment, external relations, finance, industry, justice, law, science, sports, statistics and trade pertaining to Europe. 320 new library materials have been received from the European Commission during 2011. The total number of EU documents now in our collection amounts to 800.

2. NATIONAL LIBRARY MANDATES

National Bibliography of Mauritius

The National Library of Mauritius has the statutory obligations to compile the National Bibliography of Mauritius. National Bibliography can be defined as a source that attempts to list, as comprehensively as possible, the publications of the country during a specific period. The publications that are included in the bibliography cover any format, monographs, periodicals, journals, pamphlets, newsletters, reports, newspapers published and produced in Mauritius and overseas by foreigners or Mauritian authors. These library materials pertaining to Mauritius are acquired by means of legal deposit, donations and purchase.

The National Bibliography of Mauritius serves as a record of the publishing output of Mauritius. It also provides access by serving as a current awareness and reference source for librarians, researchers, bibliographers and other information seekers through title author subject and class number thus facilitating their identification. The National Bibliography of Mauritius for the year 2010.

Subject bibliographies

A subject bibliography is a complete or selective list of works compiled upon some common principle, such as authorship, subject, place of publication or printer. The National Library has compiled a select bibliography of literary works on Sir Seewoosagur Ramgoolam's on the occasion of his 111st birth anniversary in September 2011.

Another select bibliography was prepared on Mauritian Creole language and distributed to visitors during the celebration of International Creole Festival in November 2011.

National Union Catalogue (NUC)

It consists of a master catalogue of Mauritian library materials from twelve local libraries, covering national, public, academic and special libraries. These are:

1. The City Library
2. The Olof Palme Library
3. The Simone de Beauvoir Library
4. The Carnegie Library
5. The Mahatma Gandhi Institute Library
6. The National Resource Centre of the Mauritius College of the Air
7. The Police Library
8. The Mediatheque Centre Culturel Charles Baudelaire

9. The University of Technology, Mauritius Library
10. The Malcolm de Chazal Public Library
11. Knowledge Centre of Enterprise Mauritius
12. The National Library

The National Library is responsible for collecting these data and uploading them onto its website. For the period under review, **5452** new entries have been added in the NUC database. The total number of bibliographic records currently found in this database amounts to **65,147**.

The NUC is accessible via the website of the National Library at <http://national-library.gov.mu>.

Cataloguing-In-Publication Data (CIP)

Cataloguing-In-Publication Programme started in 2001. It aims to provide cataloguing information to publishers/printers and libraries prior to publication of a new book. It is a free service offered by the National Library.

The CIP is a bibliographic record prepared by the National Library using the Anglo-American Cataloguing Rules (2nd edition), the Dewey Decimal Classification Scheme (23rd edition) and the Library of Congress Subject Headings. When the book is published, these data are included on the verso of the title page to facilitate book processing and encourage standardisation in classification.

For the year 2011, the National Library has prepared **29** CIP data for publications

COMPUTERISATION

To further enhance its service delivery, the National Library has been implementing a computerisation project. In addition, free Internet service for online information searches along with access to bibliographic databases such as Emerald and Ebsco Host were also provided to library users to satisfy their quest for up-to-date and authoritative information.

AUDIOVISUAL

For the year under review, seven hundred and fifty one audiovisual materials were acquired and processed by the National Library. Among them, seven hundred and twenty seven were

in CD/VCD/CD ROM/ DVD and DVD ROM format and twenty four in Vinyls.

International Standard Serial Number (ISSN)

The International Standard Serial Number, is a unique eight-digit number used to identify a print or electronic periodical publication. ISSN codes are assigned by a network of 88 ISSN National Centres, usually located at National Libraries and coordinated by the ISSN International Centre based in Paris. Each ISSN assigned to a serial publication is registered in an international database: The ISSN Register. It is the most comprehensive and authoritative source for the identification of serial publications world-wide.

During the year 2011, publishers and other organisations requested the assignment of an ISSN to 9 serial publications. Many more organizations are being sensitized on the importance of applying for free ISSN number with the National Library.

3. ACQUISITION AND PROCESSING OF LIBRARY MATERIAL

Holdings of the National Library

One of the main functions of the National Library is to build a comprehensive collection of library materials concerning Mauritius in order to support the information needs of the users.

The main source of acquisition for the National Library is the legal deposit whereby printers and producers are required to deposit six copies of every library material printed or produced in Mauritius. Donation and purchase of library materials are other sources of acquisition. During the year under review, magazines and books were received by the National Library from Korea and the Shanghai Public Library.

The total holdings of the National Library as at 31st December, 2011, were **450,862**. The number of library materials acquired during the year starting 1st January 2011 to 31st December, 2011 amount to **27,539**.

Details are shown in the table below:

Acquisitions 2011 (January-December)

Library Materials	Legal Deposit	Donations	Purchase	U.N	I.M.F	World Bank	E.U.	Others	Total
Books/Monographs	2,057	301	34	253	43	-	315	-	3,003
Newspapers	17,569	-	-	-	-	-	-	-	17,569
Periodicals	4,040	526	-	75	13	31	164	-	4,849
Annual Reports	425	57	-	1	2	-	11	-	496
CD/CDROMS/VCD/DVD	520	19	-	-	22	-	106	-	667
Maps	-	-	-	-	-	-	-	-	-
Stamps	13	-	-	-	-	-	-	-	13
Pamphlets	816	6	-	8	-	-	112	-	942
Total	25,440	909	34	337	80	31	708	-	27539

Accessioning

Accessioning is a procedure which consists of assigning a running number to each incoming material and recording all the bibliographical details in an Accessions Register. During the period starting from January 2011 to December 2011, a total number of **4,470** library materials had been accessioned.

Details are shown in the table below:

Mauritiana	2,417
Reference (Non-Mauritiana)	707
U.N	282
I.M.F	47
World Bank	1
Stamps	7
Manuscripts	-
Audio Visual materials	690
European Union	319
TOTAL	4,470

Classification and Cataloguing

Classification and cataloguing involves the technical processing of library materials. At the National Library, classification of books, which is a means of allocating a class number is done as per the Dewey Decimal Classification scheme. It is useful for the location of the documents and for quick retrieval of information. Cataloguing is another process which provides full bibliographic description of each book which helps library users to have an overview of the required book before consulting it.

During the year 2011, **5,452** library materials have been classified and catalogued.

Indexing and Abstracting

Indexing and Abstracting

Indexing and abstracting services are offered by the National Library due to as they serve as tools for bibliographic control by enabling information seekers to retrieve specific information from the local periodical literature on micro topics in the shortest possible time.

During the year under review, indexes and summaries of articles were prepared for the following serial publications:

- Business Magazine
- L'Essor
- Indian Cultural Review
- Journal of Mauritian Studies
- La Nouvelle Revue Historique et Littérature
- Prosi Magazine
- Révi Kiltir Kreol

The total number of indexes prepared was 1,340, whereas the number of abstracts written amounted to 978. These data have already been inputted into the Unicorn workflow and are searchable via the Online Public Access Catalogue on a 24/7 basis, thus reinforcing further the Mauritiana coverage.

Preservation and Conservation

One of the statutory objectives of the National Library is *to collect, receive and preserve all library materials required to be deposited in the library*. As such, the National Library is fully dedicated to the care and preservation of its collection for the present and future generations. Preservation encompasses conservation, that is, the reactive treatment of library materials to strengthen them physically and stabilize them chemically so as to ensure their long term survival and usage by information seekers. Library materials are thus stored under optimal conditions, at the appropriate temperature, humidity and light levels and away from pests and pollutants. In order to prevent our materials from further deterioration, appropriate

actions are taken in order to treat, repair and replace damaged documents. Protective measures such as the use of gloves and pencils are also encouraged.

Lamination

The National Library laminates maps and rare documents as a preventive measure against paper deterioration such as wear and tear. For the year under review, **243** documents were laminated.

Microfilming

Newspapers are a vital source of primary information for research scholars. As such, their information contents should, as far as possible, be preserved since newspapers are printed on poor quality paper and deteriorate quickly. The National Library is continuing its newspaper microfilming project in order to preserve newspapers contents for future generations.

During the period under review, the following documents were microfilmed:

Government Gazette: 1840-1843
Advance : 1940-1974

Binding

The works carried out during the year under review were as follows:

No. of books	:	334
No. of newspapers	:	149
No. of periodicals/annual reports/ Government Gazettes	:	249
Miscellaneous items	:	3703
Total	:	4435

Union List of Periodicals

The Union List of Periodicals (ULP) which provides access to some 318 periodical titles held by libraries in Mauritius can be accessed via our website <http://national-library.gov.mu>

The ULP is another vital tool of bibliographic control which is meant to facilitate access to the right information at the right time. An information seeker need not physically go to a specific library to take cognisance of the holdings of the periodicals literature.

Thirteen libraries have been participating in this project namely:-

1. The University of Mauritius
2. The Ministry of Agro-Industry
3. The University of Technology, Mauritius
4. The Mauritius College of the Air
5. The Knowledge Centre of Enterprise Mauritius
6. The Mauritius Meteorological Service Library
7. The Carnegie Library
8. The Ministry of Finance and Economic Development Library
9. The Chinese Cultural Centre in Mauritius
10. The Grand Bay Public Library
11. The Olof Palme Library
12. The Institut Supérieur de Technologie
13. The Documentation Unit of the Ministry of Arts and Culture

Consultancy in Library and Information Services

The National Library staff comprises a pool of no less than seven fully-fledged graduates in library and information science. As such, the organization is in a position to provide free consultancy service to Ministries, parastatal bodies and even private firms in setting up or re-organising their libraries and documentation centres. During the year 2011, the Mauritius Prisons Services solicited the National Library for advising on the how to revamp its library.

4. SERVING OUR CUSTOMERS

Serving our Customers

Being a fully ISO certified organization operating in the non-profit service sector, the National Library has always strived to adopt a customer-centric approach. Its objective is to offer value-added, quality information services to the nation in a timely and efficient manner.

In addition to providing a range of information services to walk-in customers in a spacious and air-conditioned Search Room, the National Library staff also attended to requests for information by telephone, facsimile, mail and email. The number of users seeking information during the period under review amounted to 6,492. Since its inception in December 1999, the total number of visitors made up to 78,768.

Although, the trend in the number of customers showed a slight decrease compared to the previous year, the number of requests for information witnessed a significant rise to 9,887.

SEARCH ROOM SERVICES

S/N	REQUESTS FOR REFERENCE/INFORMATION SERVICE	
1.	Requests for Books	3,725
2.	Requests for Newspapers, Periodicals, Government Gazettes and Annual Reports	3,443
3.	Requests for the use of the Internet	1,093
4.	Requests for Audio-Visual materials	6
5.	Requests for Photocopies	1,459
6.	Requests for information by phone	102
7.	Requests for Information by mail and e-mail (overseas)	30
8.	Requests for Information by mail and e-mail (local)	29
	TOTAL	9,887

5. OUTREACH ACTIVITIES

WORLD BOOK DAY CELEBRATIONS 2011

In order to pay tribute to books and authors, to encourage reading and to foster renewed respect for the contribution of those who have furthered the social and cultural progress of humanity, the World Book and Copyright Day was proclaimed by UNESCO in 1995. In 2011, the National Library celebrated the World Book Day for the ninth consecutive year in collaboration with its stakeholders. This event was also celebrated in Rodrigues.

As usual, the Organising Committee meetings, which include, among others, the Centre de Lecture Publique et d' Animation Culturelle, the Mahatma Gandhi Institute, the Mauritius College of the Air, the National Computer Board, Embassies, Cultural Centres and booksellers, were held prior to the main event. Help was also sought from different Ministries, Municipal Councils and some sponsors. The local press and advertising agencies also joined in this noble venture of promoting reading among the Mauritian population.

The official Opening Ceremony of the World Book and Copyright Day was held at the Port Louis Waterfront and was made by the Hon. Mookhesswur Choonee, Minister of Arts and Culture on the 07th of May 2011. From 6th to 8th May 2011, a **Book Festival** was organized at the Port Louis Waterfront. The theme for this year was "*Lis et construis ton avenir*". Friday 6th May 2011 was devoted entirely to pre-primary school children whereas the 7th and 8th of May, the Book Festival welcomed the public at large. An array of educational, literary and cultural activities was organised during the Book Festival, including exhibitions, quiz, dictation, drawing competition and poem recitals. Members of public benefited from discounted prices on a large variety of reading materials. Two books namely "*Little Dodo's ABC Boor*" by Praia Hein and "*L'Ile Maurice en couleurs*" by Damie Ramtohol and H. Ly Tio Fane were also launched.

Prior to the Book Festival at the Port Louis Waterfront, the National Library organised a **Round Table** on the theme "*Le livre va-t-il disparaître?*" in the Search Room of the National Library on 22nd April 2011. Mr. R. Penny of Graphic Press, Mrs A. Chasle of Centre de Lecture Publique et d' Animation Culturelle (CELPAC), Mr I. Ramjaun Librarian at the

National Library were the interveners for this Round Table. Mr B. Seebaluck of the Mauritian Writers' Association acted as the moderator.

E-Mauritiana

The National Library is about to embark on the second phase of its development. The top priority on the agenda has been the kick-starting of a digitization programme of selected Mauritiana documents. Building a digital collection with meagre resources represents a daunting challenge indeed, bearing in mind the fact that digitization technology is costly specially in its initial stages. However, the advantages of digitizing rare and fragile Mauritiana library materials from the user's point of view are undeniable. It offers an extension to every desktop, classroom and personal library, by enabling information seekers to directly access, use and publish within the limits of Copyright and other legislations and protocols, a range of materials without having to physically visit the library. It also makes it possible to preserve rare and fragile collections and those at risk of obsolescence. Desktop delivery of information content is greatly facilitated by digitization of documents. For digitising the collection, the National Library used the open source Greenstone Digital Library Software. The e-Mauritiana library was officially launched by the Honourable Mookhesswur Choonee, Minister of Arts and Culture on 20th October, 2011. This collection is expected to grow both in quantity and quality over time. The e-Mauritiana is accessible at: <http://www.issioc.org>.

Exhibition on SSR

In the context of the Commemoration of the 111th anniversary of the birth of Sir Seewoosagur Ramgoolam, the father of the nation, an exhibition was organized in the Search Room from 12 to 17 September, 2011. This consisted of photographs, press clippings tracing back the country's achievements under his Prime Ministership in the fields of education, health and social security, his last press interview and articles written by him under his pen name "*Thumb Mark II*". More than twenty five titles written on SSR were also displayed and a bibliography published and distributed freely to visitors.

Round Table on Creole Language

In the context of the Celebration of the '*Journée internationale de la langue créole*', the National Library organised a Round Table on the theme '*Langaz kreol kouma reper nou patrimwann*' on Monday 28th November 2011 in the presence of Honourable M. Choonee with the participation of Messrs Dev Virahsawmy, Alain Muneean, Director of Terre de Paix and Alain Ah-Vee, representative of Ledikasyon Pu Travayer. Mr Sedley Assonne acted as moderator. This was preceded by the launching of two Mauritiana books entitled "*Harshit Pal*" and "*Porteurs d'espoirs*" written by Mr S. Peerthy and Bhaye Hussein Rannoo, respectively.

New Floor Space

In view of the fast changing electronic and analog environment and the emergence of new sectors, there is an exponential growth in terms of inflow of documents to be housed at the National Library. Floor space at the National Library was becoming more and more critical to accommodate the ever increasing number of library materials. The Board gave its approval in August 2011 for the lease of some 1,400 square feet of new floor space situated at the 4th floor of Fon Sing Building and which were formerly occupied by the Nelson Mandela Centre. Since September 2011, the new floor space has been occupied by the Library Department.

2. Conducive environment and new equipment in the Search Room

After awaiting for more than 10 years, the owners of the building has at last in November 2011, installed two additional new air-conditioners of 12,000 and 60,000 btu respectively in the Search Room for the benefits of staff and users in general. Besides being a conducive environment for research and reference, the Search Room is also the venue for all official ceremonies and activities organized by the Library. A new heavy duty photocopy machine has also been acquired and installed in the Search Room to replace the 12 years old photocopy machine which was beyond economical repairs.

3. Retrofitting of electrical network of the National Library

Following a post-fire inspection on 4 May, 2011, the Fire Services recommended that among others, the National Library should carry out retrofitting work on the whole electrical network of the Library. The owners of the building despatched an engineer to survey the network. The latter recommended the installation of residual current devices with all our circuit breakers together with proper earthing of all the light fittings of the Library which, in case of any electrical fault, would trip instantly the electricity supply thus preventing excessive heat generation and risks of fire hazard at the National Library. After a full one month substantial work in October 2011, the retrofitting of the whole electrical network on 1st, 2nd and 4th floors of the National Library was tested and completed.

THE STAFF

Management

- Mr Premchand **Hauroo**, *Senior Librarian*, has been assigned the duties of Officer-in-Charge of the National Library, with effect from **09 August 2011**, on a temporary basis, pending the recruitment of a Director

Staff on Leave Without Pay

- Ms Nushruth Bibi **Fakeermahamood**, *Library Attendant*, one year with effect from 02 February 2011

Resumption of Duty of Staff

- Mr Sangaren Naidu **Chenganna**, *Library Officer*, with effect from 23 April 2011

Maternity Leave of Staff

- Mrs Vandhana Devi **Poontaub**, *Library Officer*, twelve weeks leave with effect from 25 November 2011

Retirement of Staff

- Mr Yves Chan Kwet Choo **Chan Kam Lon**, OSK, *Director*, with effect from 01 August 2011

PROMOTING HUMAN RESOURCE AND DEVELOPMENT

University of Mauritius Students from the Faculty of Social Studies and Humanities following the Diploma Course in Library and Information Studies

Students of the University of Mauritius following the *Diploma Course in Library and Information Science* were on a training placement at the National Library to have a brief introduction of the various library tasks as follows:

1. Library Placement I – University of Mauritius – Diploma in Library and Information Science Yr I Students – 23 to 27 May 2011

- (a) Mr Jean Philippe Yanic BOOHALLY
- (b) Mr Jayprakash BUSGOPAL

2. Library Placement II – University of Mauritius – Diploma in Library and Information Science Yr II students – 01 September to 01 December 2011

- (a) Ms Sherley STE MARIE
- (b) Ms Reeshmabye ESSOO

Internship of Student of B.A. History & Heritage, University of Mauritius

- (a) Ms Julie LI, attended a 120 hours internship from July to August 2011 at the National Library

Work-based Learning Programme – University of Mauritius

- (a) Ms Kashee Singh GUTTOO, student enrolled on the BA (Hons) History with International Relations (Yr 3) from the Faculty of Social Studies and Humanities at the University of Mauritius, from 07 June to 15 July 2011

TRAINING OFFERED TO THE STAFF OF THE NATIONAL LIBRARY

The National Library supports the continuous professional development of staff, and ensures that the upgrading of knowledge and skills of existing staff is maintained. Training was offered by local and international institutions to staff of the National Library.

- Mr Mahen **Mathoorasing**, *Senior Accounts Officer*, attended a Half-Day Seminar on the theme *Knowledge Sharing in Applying Japanese Productivity Improvement Techniques to Mauritian Enterprises* on Thursday 17 February 2011, organised by the National Productivity and Competitiveness Council.
- Mr Jayen **Ramsamy**, *Senior Library Officer*, attended an Interactive Session with Mrs Judy Rodgers, *Media and Communication Strategist and Founding Director of Images and Voices of Hope – USA*, on the theme ‘*Impact of Words and Images*’ on Saturday 05 March 2011, organised by the Images and Voices of Hope.
- Mr Jayen **Ramsamy**, *Senior Library Officer*, followed the Data Communication and IP Technologies Course under the ITEC/SCAAP Programme for the year 2010/2011, 1st Semester, at the Centre for Excellence in Telecom Technology and Management, in Mumbai, India, from 01 August to 23 September 2011.
- Mrs Bibi Nassim **Meer-Hossen**, *Senior Library Clerk*, followed the Digital Library Practices and Information Technology Application for Knowledge Management Course under the ITEC/SCAAP Programme for the year 2011/2012, 2nd Semester, at the Fluid Control Resarch Institute, in Palakkad, Kerala, India, from 24 November 2011 to 31 December 2011.
- Mr Premchand **Hauroo**, *Officer-in-Charge* and Mr Chandrassen **Cahaneea**, *Assistant Procurement and Supply Officer*, attended a presentation, followed by discussions on *White Paper on Public Procurement* on Tuesday 23 August 2011, organised by the Ministry of Finance and Economic Development.
- Mr Sangaren Naidu **Chenganna**, *Library Officer*, attended a Half-Day CERT-MU Workshop on the theme ‘*Incident Handling*’ on 11 October 2011, organised by the National Computer Board.
- Mr Devendre Kumar **Jodhun**, *Office Supervisor*, attended a Consultative Workshop on the UN Convention on the Rights of Persons with Disabilities (UNCRDP) on Monday 12 December 2011, organised by the Ministry of Social Security, National Solidarity and Senior Citizens Welfare & Reform Institutions.

TRAINING OFFERED BY THE NATIONAL LIBRARY IN-TRAINING PLACEMENT

- Mrs Vedwantee Hauradhun, student of the Bachelor in Information Science Course (UNISA) was given the opportunity to follow an in-training placement at the National Library during the month of December 2011.

TALK OFFERED TO STAFF OF THE NATIONAL LIBRARY

Mr **Sohawat**, *Principal Labour Inspector*, conducted an important talk on the Application of the *Employment Rights Acts 2008* to staff members, in the presence of the Director of the National Library, on 27 April 2011.

MEETINGS AND COMMITTEES ATTENDED BY THE DIRECTOR DURING PERIOD 01 JANUARY TO 31 JULY 2011

During the year under review, the Director of the National Library attended the following committees and meetings:

- Association of Professional Librarians
- Commemoration of the centenary of the birth anniversary of Marcel Cabon, *Ministry of Arts and Culture*
- Abolition of Slavery Celebration 2011, *Ministry of Arts and Culture*
- National Spring Celebrations 2011, *Ministry of Arts and Culture*
- Mauritius Council of Registered Librarians
- National Day Celebrations 2011 – ‘Festival Mauricien’, *Ministry of Arts and Culture*
- President Fund for Creative Writing in English, *Ministry of Arts and Culture*
- Public Records Appraisal Committee, *National Archives Department*
- Memory of the World National Committee, *Ministry of Arts and Culture*
- Sub-Committee on UN Convention on the Rights of Persons with Disabilities, *Ministry of Social Security, National Solidarity & Senior Citizen Welfare and Reform Institutions*
- 111th Birth Anniversary of Sir Seewoosagur Ramgoolam – 18th September 2011, *Ministry of Arts and Culture*

MEETINGS AND COMMITTEES ATTENDED BY THE OFFICER-IN-CHARGE DURING PERIOD 09 AUGUST TO 31 DECEMBER 2011

During the year under review, the Officer-in-Charge of the National Library attended the following committees and meetings:

- Centre de Lecture Publique et d’Animation Culturelle – CELPAC, *Ministry of Arts and Culture*
- Public Records Appraisal Committee, *National Archives Department*
- Mauritius Council of Registered Librarians
- Memory of the World National Committee, *Ministry of Arts and Culture*
- 111th Birth Anniversary of Sir Seewoosagur Ramgoolam – 18th September 2011, *Ministry of Arts and Culture*
- The Mauritius Public Sector Quality Association

- Sub-Working Group of the National Audiovisual Archiving, *Information & Communication Technologies Authority*

COMMITTEES ATTENDED BY STAFF OF NL DURING PERIOD 01 JANUARY TO 31 DECEMBER 2011

- Mr Mooneswarsingh **Mathoorasing**, *Senior Accounts Officer*, was delegated in April 2011 to attend a first meeting for Procurement Managers to discuss the problems encountered by procurement practitioners in conducting procurement activities and provide possible solutions to further improve the efficiency and effectiveness of procurement within each public body at the Procurement Policy Office, Ministry of Finance and Economic Empowerment.
- Mr Premchand **Hauroo**, *Officer-in-Charge* and Mr Ibrahim **Ramjaun**, *Ag. Senior Librarian*, attended a meeting prior to the publication of the next *Report on the Review of Pay and Grading Structures and Conditions of Service in the Public Sector and the Private Secondary Schools* on Wednesday 16 November 2011 at the Pay Research Bureau.

VISITORS TO THE NATIONAL LIBRARY

-Year 2011-

25 February 2011

Mr Stéphane Sinclair, from the Truth & Justice Commission, for a guided tour of the National Library and also to conduct research work.

08 March 2011

Mr Bruno Albin, *French Journalist*, for a guided tour of the National Library



NATIONAL LIBRARY

(Republic of Mauritius)



ESTIMATES 2011 - 2013

September 2010

NATIONAL LIBRARY
PRIORITY OBJECTIVES, OUTPUTS AND PERFORMANCE INDICATORS

Major achievements for year 2010

(1) Collection Development

Outcome: To preserve the collective memory of the country for generation to come

As at 31st December 2009, the holding of the National Library amounted to **422,800** documents. By August 2010, the National Library acquired **20,218** documents. It is estimated that by the end of 2010, the acquisition of the National Library will reach **30,500** documents.

Outputs:

▪ **Books/Monographs**

Legal deposit: 1,641
Donations: 573
Purchase: 21
United Nations: 354
IMF: 270
World Bank: 11
European Union: 248
Total: 3,118

▪ **Newspapers**

Legal Deposit: 20,500
Donations: 11
Total: 20,511

▪ **Periodicals**

Legal Deposit: 4,368
Donations: 636
United Nations: 147
IMF: 15
Total: 5,166

▪ **Annual Report**

Legal Deposit: 248
Donations: 45
Total: 293

▪ **Audiovisual (CD/DVD)**

Legal Deposit: 852
Donations: 218
United Nations: 1
IMF: 9
European Union: 31
Total: 1,111

▪ **Stamps**

Legal Deposit: 6

Donations: 5
Total: 11

▪ **Pamphlets**

Legal Deposit: 115
Donations: 2
Total: 117

(2) Library Processes:

CIP (Cataloguing in Publication Data)	20
ISSN (International Standard Serial Number)	15
Accessioning of new acquisitions	2,609
Classification and Cataloguing of new acquisitions	2,500
Indexing and abstracting	1,200
Press Cutting	1,740
Input of data on workflow	2,500

USER SERVICES (in the Search Room)

No of Users	6,432
Request for Books	4,667
Request for Newspapers and Periodicals	3,866
Internet	672
Audio	2
Photocopies	1,964

USER SERVICES (by email/telephone)

Request by phone	130
	25
Request for information (overseas - by email)	20

Request for information (local)

(3) Preservation of Library Materials

Outputs

Microfilm of newspapers	4,918 shots
No. of Microfilms processed	29
Binding of books	488
Binding of periodicals	175

(4) Maintenance of databases

Output: - Regular updating of the National Union Catalogue
- Compiling of the National Bibliography of Mauritius
- Regular updating of Union List of Periodicals
- Regular updating of OPAC
- Involved in Indexing and Abstracting

(6) Outreach activities

- Organised three Festivals of Books in the context of World Book Day
- Organised one International Book Fair
- Organised one Round Table
- Performed two guided tours in the National Library

(7) Consultancy services

Outcome: To participate in planning library services in Mauritius and provide assistance in information handling techniques.

Number of Students who under met training: 16

Major constraints and challenges and how they are being addressed

1. **Space Problem**

The National Library, presently housed in a rented building at Edith Cavell Street, is encountering a problem of space. Although the National Library is a new institution, being established in December 1999, its collection is growing at an rapidly rate, thanks to the legal deposit regulations and through the generous donation of Mauritians. The National Library is called upon to grow with years.

The present location presents a high risk of fire: Fon Sing Building accommodates on its ground floor a pizzeria and a number of business shops.

It is highly recommended that the National Library operates in a purpose-built complex, as is the case for most national libraries of the world. Any national institution worthy of its name, deserves a proper architectural building, of which the nation should feel proud. A plot of land has already been identified in the region of Moka.

2. **New Incoming Materials**

Because of the regular receipt of new library materials, there is an urgent need to recruit more staff to deal with new acquisitions. However, the National Library is not in a position to recruit additional staff, due to a lack of financial resources.

3. **Preservation and Conservation**

The National Library cannot implement its preservation strategy properly. Newspapers dating back to 1777 are in a very bad state. Microfilming and digitization are a priority to safeguard their content.

4. **New ICT Technologies**

Due to a lack of financial resources, the National Library is prevented from introducing new technologies for a better service. The National Library would have liked to offer some 20 terminals in the Search Room to users for a better accessibility to information. The National Library has been fortunate to be recipient of three PCs donated by SICOM / 11 by China.

NATIONAL LIBRARY

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II List of Programmes, Sub-Programmes and Priority Objectives

Programme 1 : Policy and Management of the National Library

- Implementing policies chalked out by the National Library Board with a view to fulfill the statutory objectives as spelt out in the National Library Act 1996.
- Providing enlightened leadership to all departments for the implementation of policies relating to the objectives of the National Library.
- Managing the funds allocated to the National Library for 2011 with efficiency and effectiveness including the preparation and submission of monthly/annual returns, statistical information, financial statements ,etc , as per the requirements of Ministries/Institutions/relevant legislations and circulars issued by Ministries.
- Establishment of the Antenna of the National Library in Rodrigues, with a view to serve the Rodriguans in their information needs.

Programme 2 : Collection Development

- Acquiring systematically indigenous library materials by means of legal deposit, donation, purchase and exchange for the purpose of building a comprehensive collection reflecting various aspects of the socio-economic development of the country.
- Processing library materials(books, annual reports, periodicals, newspapers and audio-visual items) in an effective and efficient manner.
- Providing value-added library and information services either in person or by e-mail, facsimile, mail to Mauritian nationals and foreigners alike for reference, research and scholarship.
- Visiting printers and producers as per legal deposit regulations.

Sub-Programme 2.1 : Preservation and Conservation of Documents

- Binding of library materials to ensure their preservation and optimum use
- Microfilming and processing of selected rare and fragile documents for preservation and optimum use
- Digitisation of out of copyright documents related to Mauritius
- Developing a digital collection related to Mauritius.

Programme 3 : To act as the National Bibliographic Centre

- Compiling systematically the National Bibliography of Mauritius as per internationally recognized standards.
- Compiling and disseminating subject-bibliographies either in anticipation, or in response to users information needs.

Sub-Programme 3.1 : National Union Catalogue

- Updating entries in the National Union Catalogue of Mauritian database to ensure a wider diffusion of libraries' holdings thus facilitating research.

Sub-Programme 3.2 : Indexing and Abstracting

- Indexing, abstracting and disseminating information hidden or scattered in articles from local periodicals through the Online Public Access Catalogue.

Sub-Programme 3.3 : Union List of Periodicals

- Updating entries in the Union List of Periodicals database to ensure their optimum use.

Sub-Programme 3.4 : Cataloguing-in-Publication

- Preparing Cataloguing-in-Publication data for new publications following requests made by printers/publishers/authors/editors with a view to standardize and professionalise their classification, cataloguing and to ensure their bibliographic control.

Sub-Programme 3.5 : Acting as the national agency for ISSN Centre in Mauritius

- Allocating ISSN number to magazines/newspapers/annual reports/newsletters/directories/almanacs, etc printed in Mauritius for the purpose of bibliographic control and to allow these publications to be internationally known through the ISSN network based in Paris.

Programme 4 : Outreach Activities

- Organizing activities to celebrate the World Book and Copyright Day at national level each year.
- Organizing guided tours at the National Library for students.
- Making presentations in schools and other institutions throughout the country on the services and collection of the National Library and on the importance of reading.
- Organizing open days to create an awareness on the role and usefulness of the National Library in the development of the country and for lifelong learning.
- Organizing of workshops/seminars and exhibitions at national level on matters pertaining to librarianship and information science.

Programme 5 : To provide Consultancy Services

- Providing a consultancy service free of charge to ministries and other institutions upon request for the setting up of or re-organising their libraries and Documentation Centres.
- Providing on-the-job training to staff of other institutions in information handling techniques to raise the standard of services offered in other libraries.
- Acting as the focal point in organizing inter-library cooperation in order to avoid duplication and wastage of information resources and provide extended library services.

SUMMARY OF FINANCIAL RESOURCES BY PROGRAMMES/SUB-PROGRAMMES						
Code	Programmes	2010 Revised Estimates (Rs)	2010 Estimates (Rs)	2011 Estimates (Rs)	2012 Planned (Rs)	2013 Planned (Rs)
1	Policy and Management for National Library	6,512,043	6,354,000	6,361,511	6,766,500	6,921,521
2	collection Development	3,907,238	3,918,300	4,563,481	4,669,448	4,763,576
3	To act as the National Bibliographic centre	2,904,574	2,878,900	2,977,750	3,069,153	3,140,741
4	Outreach Activities	1,328,697	1,317,600	1,370,584	1,410,850	1,453,581
5	Consultancy Services	1,638,105	1,639,100	1,654,084	1,684,250	1,723,581
	TOTAL	16,290,657	16,107,900	16,927,410	17,600,201	18,003,000

SUMMARY OF FUNDED POSITIONS BY PROGRAMMES

Code	Programmes	TOTAL		% DISTRIBUTION	
		2010	2011	2010	2011
1	Policy and Management for National Library	11	12	36.7	34.3
2	collection Development	10	14	33.3	40
3	To act as the National Bibliographic centre	4	4	13.3	11.4
4	Outreach Activities	3	3	10	8.6
5	Consultancy Services	2	2	6.7	5.7
	TOTAL FUNDED POSITIONS	30	35	100	100

NATIONAL LIBRARY

PART B: SERVICES TO BE PROVIDED (OUTPUTS) AND PERFORMANCE INFORMATION

Programme 1: Policy and Management for National Library						
Delivery Units	Services to be provided (outputs)	Service standards (Indicators)	PERFORMANCE			
			2011 Baseline	2012 Targets	2013 Targets	2014 Targets
Management/ Administration	O1: Implementation of policies of the National Library Board as spelt out in accordance with the objectives of the National Library Act 1996	Ensure that at least 85% of measures are implemented	85%	90%	90%	95%
Management	O2: Ensure that all departments deliver the agreed outputs to the satisfaction of the users of the National Library	% Satisfaction of users with respect to quality, timeliness and relevance of services provided	85%	85%	90%	90%
Management/ Finance Department	O3: Funds allocated to the National Library are managed efficiently and economically to achieve the objectives of the National Library	% of objectives set out by the National Library achieved	85%	90%	90%	95%

PART B: SERVICES TO BE PROVIDED (OUTPUTS) AND PERFORMANCE INFORMATION

PROGRAMME 2: Collection Development						
Outcomes : To collect and disseminate the country's documentary heritage						
DELIVERY UNITS	SERVICES TO BE PROVIDED (Outputs)	PERFORMANCE				
		Indicators (Service Standards)	2011 Baseline	2012 Targets	2013 Targets	2014 Targets
Library Department	- to acquire documents through legal deposit, donation, purchase or exchange - To visit printers	25,000	25,000	25,600	25,700	25,800
		12 visits	12 visits	15 visits	18 visits	20 visits
Library Department	To process library materials:	10,000	10,000	10,100	10,200	10,300
	(a) cataloguing and classification	1,200	1,200	1,200	1,400	1,500
	(b) indexing of articles (c) abstracting of periodicals	1,200	1,200	1,300	1,400	1,500
Library Department (Preservation Unit)	To preserve and disseminate documents	45,000 shots annually	45,000	50,000	50,500	51,000
	(a) Microfilming and micro processing of selected and rare fragile documents	300 documents annually	300	320	330	340
	(b) Scanning out of copyright documents record to Mauritiana	800 annually	800	850	860	870
	(c) Binding of newspapers and books	50 monthly	50	60	65	70
	(d) Laminating Mauritiana documents					
PROGRAMME 3: To act as the National Bibliographic Centre						
Outcome: To facilitate and give access to information online to national and international users						
Library Department	(a) To compile the National Bibliography of Mauritius	Annually	One	One	One	One
	(b) To update National Union Catalogue of Mauritiana	Annually	One	One	One	One
	(c) To update National Union List of Periodicals	Annually	One	One	One	One
	(d) To provide OPAC	Annually	-	-	-	-
	(e) To index periodicals	1,200	1,200	1,400	1,500	1,500
	(f) To index newspaper articles	1,200	1,200	1,400	1,500	1,500
	(g) To make abstract of periodical articles	1,200	1,200	1,400	1,500	1,500
	(h) To prepare cataloguing in publication data	As and when request is made	-	-	-	-
	(i) To allocate ISSN Number	As and when request is made	-	-	-	-

PROGRAMME 4: OUTREACH ACTIVITIES						
Outcome: To promote and encourage the use of library materials						
DELIVER Y UNITS	SERVICES TO BE PROVIDED (Outputs)	PERFORMANCE				
		Indicators (Service Standards)	2010 Baseline	2011 Targets	2012 Targets	2013 Targets
Administra tion	To organize Festival of Books nationwide in the context of the World Book Day Celebrations		3	3	3	3
Administra tion	To organize International Book Fair		1	1	1	1
Library Departmen t	To organize guided tours at the National Library for students		3	3	3	3
Library Departmen t	To organize open days at the National Library		1	1	1	1
Administra tion	- To organize workshops/seminars/exhibitions - To make presentation in schools and colleges on the importance of the National Library		1 3	1 3	1 4	1 5
PROGRAMME 5: Consultancy Services						
Outcome: To participate in planning library services in Mauritius and provide assistance in information handling techniques						
Library Departmen t	- To provide counseling service free of charge - To provide on the job training to staff - To act as the focal point for inter-library cooperation		Upon request Upon request Depending on user's request	Upon request Upon request Depending on user's request	Upon request Upon request Depending on user's request	Upon request Upon request Dependin g on user's request

NATIONAL LIBRARY

PART C: INPUTS - FINANCIAL RESOURCES

SUMMARY BY ECONOMIC CATEGORIES

S/N	Details	2010 Revised Estimates (Rs)	2010 Estimates (Rs)	2011 Estimates (Rs)	2012 Planned (Rs)	2013 Planned (Rs)
	Compensation of Employees	10,406,484	10,591,500	11,243,410	11,660,200	11,887,000
	Goods and Services	5,884,173	5,516,400	5,684,000	5,940,001	6,116,000
	Interest	-	-	-	-	-
	Subsidies	-	-	-	-	-
	Grants	-	-	-	-	-
	Grants	-	-	-	-	-
	Social benefits	-	-	-	-	-
	Other Expense	-	-	-	-	-
	Acquisition of Non-Financial Assets	-	-	-	-	-
	Acquisition of Financial Assets	-	-	-	-	-
	TOTAL	16,290,657	16,107,900	16,927,410	17,600,201	18,003,000

SUMMARY FOR YEAR 2011

Code	Programmes	Compensation of Employees (Rs)	Goods and Services (Rs)	Subsidies / Grants (Rs)	Acquisition of Assets (Rs)
1	Policy and Management for National Library	4,289,610	2,071,901	-	-
2	collection Development	3,604,800	958,681	-	-
3	To act as the National Bibliographic centre	1,396,700	1,581,050	-	-
4	Outreach Activities	811,900	558,684	-	-
5	Consultancy Services	1,140,400	513,684	-	-
	TOTAL	11,243,410	5,684,000	-	-

NATIONAL LIBRARY

Programme 1: Policy and Management for National Library

S/N	Details	2010 Revised Estimates	2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
	Compensation of Employees	4,354,485	4,597,100	4,289,610	4,604,400	4,672,000
1	Personal Emoluments	3,160,988	3,622,100	3,064,810	3,327,800	3,377,000
2	Other Staff Costs	1,193,497	975,000	1,224,800	1,276,600	1,295,000
	Goods and Services	2,157,558	1,756,900	2,071,901	2,162,100	2,249,521
1	Cost of Utilities	271,958	235,000	273,639	285,667	293,185
2	Office Equipment and Furniture	65,527	13,900	30,000	50,000	75,000
3	Office Expenses	23,910	10,000	22,500	25,000	27,500
4	Maintenance (Equipment/Furniture)	20,000	10,000	20,000	20,000	30,000
5	Cleaning Services/Materials	6,802	7,000	6,014	6,615	7,518
6	Publications and Stationery	118,816	70,000	118,000	125,000	130,000
7	Overseas Travel	50,000	50,000	50,000	50,000	60,000
8	Fees (Chairperson & members - National Library Board)	322,487	336,000	325,000	325,000	325,000
9	Rent	1,033,680	800,000	962,248	992,318	992,318
10	Postage	12,347	10,000	12,000	12,000	15,000
11	Cost of running vehicles	101,124	100,000	100,000	110,000	120,000
12	Audit fees	25,000	25,000	25,000	25,000	25,000
13	Legal fees	10,000	25,000	20,000	20,000	20,000
14	Bank charges	5,000	3,000	4,000	5,000	5,000
15	Consultancy fees (ISO)	12,000	12,000	12,000	12,000	12,000
16	International Subscription	36,599	40,000	38,000	40,000	45,000
17	Other goods and services	42,308	10,000	53,500	58,500	67,000
	TOTAL	6,512,043	6,354,000	6,361,511	6,766,500	6,921,521

Programme 2: Collection Development

S/N	Details					
	Compensation of Employees	2,908,556	2,917,400	3,604,800	3,656,800	3,725,000
1	Personal Emoluments	2,282,102	2,324,000	2,659,200	2,701,800	2,750,000
2	Other Staff Costs	626,454	593,400	945,600	955,000	975,000
	Goods and Services	998,682	1,000,900	958,681	1,012,648	1,038,576
1	Cost of Utilities	105,409	140,000	106,060	110,722	113,635
2	Office Equipment and Furniture	10,000	20,000	10,000	10,000	15,000
3	Office Expenses	3,986	5,000	3,750	4,166	4,583
4	Maintenance (Agreement for Library Management Information System)	410,000	410,000	410,000	420,000	425,000
5	Cleaning Services	2,636	2,000	2,331	2,564	2,913
6	Publications and Stationery	19,803	28,000	19,666	20,833	21,666
7	Rent	400,646	360,000	372,958	384,613	384,613
8	Books & Reference Materials	39,150	15,000	25,000	50,000	60,000
9	Other goods and services	7,052	20,900	8,916	9,750	11,166
	TOTAL	3,907,238	3,918,300	4,563,481	4,669,448	4,763,576

NATIONAL LIBRARY

Programme 3: To act as the National Bibliographic centre

S/N	Details	2010 Revised Estimates	2010 Estimates	2011 Estimates	2012 Planned	2013 Planned
	Compensation of Employees	1,275,983	1,252,600	1,396,700	1,416,200	1,450,000
1	Personal Emoluments	949,291	985,400	1,022,400	1,033,200	1,050,000
2	Other Staff Costs	326,692	267,200	374,300	383,000	400,000
	Goods and Services	1,628,591	1,626,300	1,581,050	1,652,953	1,690,741
1	Cost of Utilities	316,227	358,000	318,181	332,168	340,908
2	Office Equipment and Furniture	0	36,800	30,000	30,000	45,000
3	Office Expenses	11,955	11,000	11,250	12,500	13,751
4	Maintenance	10,000	10,000	10,000	25,000	30,000
5	Cleaning Services	7,910	6,000	6,993	7,693	8,741
6	Publications and Stationery	59,408	74,000	59,000	62,501	65,000
7	Rent	1,201,937	1,080,000	1,118,876	1,153,841	1,153,841
8	Other goods and services	21,154	50,500	26,750	29,250	33,500
	TOTAL	2,904,574	2,878,900	2,977,750	3,069,153	3,140,741

Programme 4: Outreach Activities

S/N	Details					
	Compensation of Employees	768,884	728,400	811,900	831,200	855,000
1	Personal Emoluments	578,820	579,600	600,000	616,200	630,000
2	Other Staff Costs	190,064	148,800	211,900	215,000	225,000
	Goods and Services	559,813	589,200	558,684	579,650	598,581
1	Cost of Utilities	105,409	120,000	106,060	110,722	113,636
2	Office Equipment and Furniture	0	20,000	10,000	10,000	15,000
3	Office Expenses	3,985	5,000	3,750	4,167	4,583
4	Maintenance	10,284	20,000	10,000	10,000	15,000
5	Cleaning Services	2,636	2,000	2,331	2,564	2,914
6	Publications and Stationery	19,802	35,000	19,667	20,833	21,667
7	Rent	400,646	360,000	372,959	384,614	384,614
8	Exhibition / Workshop	10,000	15,000	10,000	12,000	15,000
9	World Book Day	0	0	15,000	15,000	15,000
10	Other goods and services	7,051	12,200	8,917	9,750	11,167
	TOTAL	1,328,697	1,317,600	1,370,584	1,410,850	1,453,581

Programme 5: Consultancy Services

	Compensation of Employees	1,098,576	1,096,000	1,140,400	1,151,600	1,185,000
1	Personal Emoluments	783,480	811,400	794,400	801,600	820,000
2	Other Staff Costs	315,096	284,600	346,000	350,000	365,000
	Goods and Services	539,529	543,100	513,684	532,650	538,581
1	Cost of Utilities	105,409	114,100	106,060	110,722	113,636
2	Office Expenses	3,985	4,000	3,750	4,167	4,583

3	Maintenance	0	15,000	0	0	0
4	Cleaning Services	2,636	2,000	2,331	2,564	2,914
5	Publications and Stationery	19,802	30,000	19,667	20,833	21,667
6	Rent	400,646	360,000	372,959	384,614	384,614
7	Other goods and services	7,051	18,000	8,917	9,750	11,167
TOTAL		1,638,105	1,639,100	1,654,084	1,684,250	1,723,581

NATIONAL LIBRARY

PART D: INPUTS - HUMAN RESOURCES

FUNDED BY PROGRAMMES / SUB-PROGRAMMES AND SALARY CATEGORIES

Code	Programmes	Up to Rs19,000		Between Rs 19,000 and Rs 60,000		Above Rs 60,000		TOTAL	
		2010	2,011	2,010	2,011	2,010	2,011	2,010	2,011
1	Policy and Management for National Library	7	7	4	4	1	1	12	12
2	Collection Development	9	9	3	5	-	-	12	14
3	To act as the National Bibliographic centre	1	1	3	3	-	-	4	4
4	Outreach Activities	2	2	1	1	-	-	3	3
5	Consultancy Services	-	-	2	2	-	-	2	2
TOTAL FUNDED POSITIONS		19	19	13	15	1	1	33	35

NATIONAL LIBRARY

STAFFING (FUNDED POSITIONS) BY PROGRAMMES AND SUB-PROGRAMMES

	Positions Titles	Funded Positions				
		No. of Established Posts	2010	2011	2012	2013
Programme 1: Policy and Management for National Library		12	11	12	13	13
	Director	1	1	1	1	1
	Accountant	-	-	-	1	1
	Senior Accounts Officer	1	1	1	1	1
	Confidential Secretary	1	1	1	1	1
	Office Supervisor	1	1	1	1	1
	Accounts Clerk	1	1	1	1	1
	Assistant Procurement and Supply Officer	1	1	1	1	1
	Clerk/Word Processing Operator	4	3	4	4	4
	Office Attendant/Driver	2	2	2	2	2
Programme 2: Collection Development		12	10	14	16	16
	Senior Librarian	-	-	1	1	1
	Librarian	1	1	1	1	1
	Senior Library Officer	-	-	1	1	1
	Library Officer	3	1	3	4	4
	Senior Library Attendant	1	1	1	1	1
	Library Clerk	1	1	1	1	1
	Library Attendant	3	3	3	4	4
	Binder	3	3	3	3	3
Programme 3: To act as the National Bibliographic centre		4	4	4	6	6
	Library Officer	3	3	3	4	4
	Senior Library Clerk	1	1	1	1	1
	Library Attendant	-	-	-	1	1
Programme 4: Outreach Activities		3	3	3	3	4
	Librarian	-	-	-	-	1
	Senior Library Officer	1	1	1	1	1
	Library Clerk	1	1	1	1	1
	Library Attendant	1	1	1	1	1
Programme 5: Consultancy Services		2	2	2	2	2
	Senior Librarian	1	1	1	1	1
	Library Officer	1	1	1	1	1
	Total Funded Positions	33	30	35	40	41



NATIONAL LIBRARY

(Republic of Mauritius)



FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR
1ST JANUARY 2011
TO
31ST DECEMBER 2011

1st & 2nd Floors Fon Sing Building, 12, Edith Cavell Street, Port-Louis

Tel No: 210-7121/211-9892

Fax No: 210-7173

E-Mail: natlib@intnet.mu

Website – <http://national-library.gov.mu>

27 February 2012

NATIONAL LIBRARY

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2011

		2011	Jul'09-Dec'10 Re-Styled
ASSETS	Notes	Rs	Rs
<u>Non Current Assets</u>			
Property, Plant and Equipment	3	818,691	720,483
<u>Current Assets</u>			
Inventories		234,072	250,276
Trade and other Receivables	5	409,387	516,390
Cash & cash equivalents	6	269,054	830,260
		912,513	1,596,926
TOTAL ASSETS		1,731,204	2,317,409
FINANCED BY			
General Fund	7	(6,898,063)	(6,047,321)
Capital Grant	8	818,691	720,483
		(6,079,372)	(5,326,838)
<u>Non-current Liabilities</u>			
Employee Benefits (Defined Benefit Plan)	4	6,223,440	5,891,135
<u>Current Liabilities</u>			
Trade and other Payables	10	1,587,136	1,753,112
TOTAL EQUITY AND LIABILITIES		1,731,204	2,317,409

These financial statements have been approved by the Board on

.....
Chairperson
S. Kistamah (Mrs)

.....
Board Member
S. Mungra (Mrs)

Date:

The notes on pages 5-11 form part of these financial statements

NATIONAL LIBRARY**STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31
DECEMBER 2011**

	Notes	2011 Rs	Jul'09- Dec'10 Re-Styled Rs
REVENUE			
Revenue Grant	9	15,645,604	23,215,048
Deferred Income		256,188	337,404
Other Income	14	722,586	610,848
		<u>16,624,378</u>	<u>24,163,300</u>
EXPENSES			
Staff Cost	12	10,809,303	15,228,500
Administrative Cost	13	6,409,629	9,260,776
Depreciation of Assets	3.2	256,188	337,404
		<u>17,475,120</u>	<u>24,826,680</u>
Surplus/ (Deficit) for the year		<u>(850,742)</u>	<u>(663,380)</u>

NATIONAL LIBRARY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2011

	2011	Jul'09-Dec'10 Re-Stated
	Rs	Rs
<u>OPERATING ACTIVITIES</u>		
Surplus/(Deficit) for the year	(850,742)	(663,380)
Depreciation for the year	256,188	337,404
Deferred Income	(256,188)	(337,404)
(Gain) / Loss on sale of fixed assets	(129,357)	-
NET CASH GENERATED FROM OPERATING ACTIVITIES	(980,099)	(663,380)
<u>WORKING CAPITAL CHANGES</u>		
(Increase)/Decrease in Accounts Receivables	107,003	282,584
(Increase)/Decrease in Inventories	16,204	275,759
(Decrease)/Increase in Accounts Payable	(165,976)	258,082
Increase/(Decrease) in Pension Liability	332,305	554,468
	<u>289,536</u>	<u>1,370,893</u>
	(690,563)	707,513
<u>NET MOVEMENT IN WORKING CAPITAL</u>		
<u>INVESTING ACTIVITIES</u>		
Purchase of Property, Plant & Equipment	(354,396)	(284,952)
Sale of Property, Plant and Equipment	129,357	0
NET CASH USED IN INVESTING ACTIVITIES	(225,039)	(284,952)
<u>FINANCING ACTIVITIES</u>		
Capital Grant	354,396	284,952
Net cash used in Financing Activities	354,396	284,952
Net (Decrease)/Increase in Cash and Cash equivalents	(561,206)	707,513
Cash and Cash equivalents at beginning of year	830,260	122,747
Cash and cash equivalents for the year ended 31 December 2011	<u>269,054</u>	<u>830,260</u>

NATIONAL LIBRARY

**STATEMENT OF CHANGES IN GENERAL FUND FOR THE YEAR ENDED 31
DECEMBER 2011**

	2011	Jul'09- Dec'10 Re-Styled
	Rs	Rs
Opening balance	(6,047,321)	(47,274)
Accumulated surplus / (Deficit) for the year	(850,742)	(663,380)
Retirement benefits	-	(5,336,667)
Closing Balance	<u>(6,898,063)</u>	<u>(6,047,321)</u>

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2011

1 GENERAL INFORMATION

The National Library is a Corporate Body established under the National Library Act 1996. As per the National Library Act, the objects of the Library are as follows:

- (a) to promote and encourage the use of library materials;
- (b) to acquire library materials generally, and, in particular, a comprehensive collection of library materials relating to Mauritius;
- (c) to collect, receive and preserve all library materials required to be deposited in the Library;
- (d) to lend library materials to the public;
- (e) to make library materials available to the public for reference;
- (f) to participate in planning library services in Mauritius, promote research in library fields and provide assistance in information handling techniques.
- (g) to act as the national bibliographic centre and maintain the national bibliography and other bibliographies;
- (h) to act as an organising agency for national and international lending and exchange of library materials; and
- (i) to initiate and promote co-operation between the Library and other libraries, both local and foreign.

2 ACCOUNTING POLICIES

(a) **Basis of preparation**

The financial statements have been prepared in accordance with the Financial Reporting Framework & Standards issued by the Financial Reporting Council in line with the amendment made in the Statutory Bodies (Accounts & Audit) Act.

The following accounting policies have been applied in the preparation of these financial statements:

- Financial Reporting and Accounting Standard 1: Government Grant/Government assistance
- Financial Reporting and Accounting Standard 2: Revenue recognition
- Financial Reporting and Accounting Standard 3: Property, Plant and Equipment
- Financial Reporting and Accounting Standard 4: Inventories
- Financial Reporting and Accounting Standard 6: Related Parties Transactions
- Financial Reporting and Accounting Standard 7: Employee Benefits
- Financial Reporting and Accounting Standard 8: Provisions and Contingencies

(b) **Reporting Period**

The Financial Statements for the current period have been prepared for the 12 months ended 31 December 2011 with comparative information for the 18 months ended 31 December 2010. Hence, the amount presented in the Financial Statements may not be entirely comparable.

(c) **Government Grant**

Recurrent grant amounting to Rs16m has been received from the government to meet recurrent expenditures of the National Library in the year 2011. They have been recognised in the financial statements, and have been matched with the expenditure towards which they have been intended to.

(d) **Revenue Recognition**

Recurrent government grants are recognised on a cash basis as income and are matched against the recurrent expenses of the National Library. Other income is recognised on an accrual basis.

(e) **Inventories**

Inventories, consisting mainly of publications, are valued at the lower of cost and net realisable value and the FIFO method is used. The cost of inventories comprises of all costs in bringing the inventories to their location and condition that is purchase costs plus other costs.

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2011

(f) **Property, Plant and Equipment**

Property, Plant and Equipment are stated at cost, net of accumulated depreciation.

Depreciation is provided on the straight-line basis so as to write off the depreciable value of the non-current asset over their expected useful economic lives. One full year depreciation has been provided on non-current assets acquired during the year. The annual rates of depreciation used for the purpose are as follows:

	Expected Useful life (Yrs)	Rates of Depreciation Per Annum
Office Equipment	5	20%
Office furniture	10	10%
Books for Library	10	10%
Motor Vehicle	5	20%

(g) **Cash and Cash Equivalents**

Cash and Cash Equivalents comprise cash at bank and cash in hand.

(h) **Provisions**

Provisions are recognised when the National Library has a present obligation as a result of a past event and it is probable that the Library will be required to settle the obligation. Provisions are measured at the Library's best estimate of the expenditure required to settle the obligation at the balance sheet date and adjusted to reflect the current best estimate.

(i) **Comparative Figures**

Figures of last year conform to current year's presentation.

(j) **Employee Benefits**

Employee entitlements to bank sick leave as defined in the PRB 2008 Report (the regulatory body for remuneration of NL employees) are recognised as and when they accrue to employees. The Estimated liability for bank sick leave amounted to Rs2,163,926.

(k) **Defined Benefit Pension Plan**

Provisions for retirement benefits for the National Library are made in accordance with the Statutory Bodies Pension Act 1978 as amended. The Library's assets are managed by SICOM Ltd. The cost of providing the benefit is determined in accordance with the actuarial valuation undertaken every five years. The obligations have been recognised and disclosed for the 1st time in the Accounts for the period ended 31 December 2010.

(l) **Accounting Judgments and key sources of estimation uncertainty**

The preparation of Financial Statements in accordance with Financial Reporting and Accounting Standards issued under section 72 of the Financial Reporting Act requires the directors and management to exercise judgment in the process of applying the accounting policies. It also requires the use of accounting estimates and assumptions that may affect the reported amounts and disclosures in the Financial Statements. Judgements and estimates are continuously evaluated and are based on historical experience and other factors, including expectations and assumptions concerning future events that are believed to be reasonable under the circumstances.

The actual results could by definition therefore, often differ from the related accounting estimates.

Where applicable, the notes to the Financial Statements set out areas where management has applied a higher degree of judgment that have a significant effect on the amounts recognised in the Financial Statements, or estimations and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

The Key assumptions concerning the future and other key sources of estimation uncertainty at the balance sheet date include Retirement Benefit Obligations.

2.1 The Financial Statements are presented to the nearest Mauritian Rupee.

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2011

3 Property, Plant and Equipment						
	Office Equipment	Office Furniture	Motor Vehicle	Books for Library *	Total	
3.1 Cost	Rs	Rs	Rs	Rs	Rs	
As at 01 Jan 2011	17,287,406	1,326,757	1,424,512	442,275	20,480,950	
Additions	307,314	3,761	0	43,321	354,396	
Disposal	0	0	(915,760)	0	-915,760	
At 31 December 2011	17,594,720	1,330,518	508,752	485,596	19,919,586	
3.2 Accumulated Depreciation						
At 01 Jan 2011	16,919,138	1,131,896	1,424,492	284,941	19,760,467	
Charge for the period	164,818	55,836	0	35,534	256,188	
Disposal	0	0	(915,760)	0	-915,760	
At 31 December 2011	17,083,956	1,187,732	508,732	320,475	19,100,895	
3.3 At 31 December 2011	510,764	142,786	20	165,121	818,691	
At 31 December 2010	368,268	194,861	20	157,334	720,483	
* Amount excludes books, periodicals and new spapers received from other institutions/ donors and are being properly recorded in the accession register.						
4 Employee Benefits (Defined Benefit Plan)						
4.1 The amounts recognised in Statement of Financial Position are as follows:						
				2,011	Jul'09-Dec'10	
				Rs	Rs	
Present value of funded obligation				16,985,427	18,840,995	
(Fair value of plan assets)				(12,278,486)	(12,949,860)	
				4,706,941	5,891,135	
Unrecognised actuarial gain/(loss)				1,516,499	-	
Liability recognised in Statement of Financial position				6,223,440	5,891,135	
4.2 The amounts recognised in Statement of Financial Performance are as follows:						
Current service cost				688,985	1,341,660	
(Employee Contribution)				(416,632)	(615,054)	
Fund expenses				22,960	61,363	
Interest Cost				1,978,304	2,402,006	
(Expected return on plan assets)				(1,301,027)	(1,672,426)	
Total, included in staff costs				972,590	1,517,549	

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2011

4.3 Movements in liability recognised in Statement of Financial position:

	2011 Rs	Jul'09-Dec'10 Rs
At start of year	5,891,135	5,336,667
Total staff cost as above	972,590	1,517,549
(Contributions paid by employer)	(640,285)	(963,081)
At end of year	6,223,440	5,891,135
Actual return on plan assets:	446,873	1,626,864

Main actuarial assumptions at end of year:

	%	%
Discount rate	10.50	10.50
Expected rate of return on plan assets	10.50	10.50
Future salary increases	7.50	7.50
Future pension increases	5.50	5.50

The assets of the plan are invested in funds managed by State Insurance Company of Mauritius Ltd.
The discount rate is determined by reference to market yields on bonds.

4.4 Reconciliation of the present value of defined benefit obligation

Present value of obligation at start of period	18,840,995	15,250,830
Current service cost	688,985	1,341,660
Interest cost	1,978,304	2,402,006
(Benefits paid)	(2,152,204)	(107,939)
Liability (gain)/Loss	(2,370,653)	(45,562)
Present value of obligation at end of period	16,985,427	18,840,995

4.5 Reconciliation of fair value of plan assets

Fair value of plan assets at start of period	12,949,860	9,914,163
Expected return on plan assets	1,301,027	1,672,426
Employer contributions	640,285	963,081
Employee contributions	416,632	615,054
(Benefits paid + other outgo)	(2,175,164)	(169,302)
Asset gain/(loss)	(854,154)	(45,562)
Fair value of plan assets at end of period	12,278,486	12,949,860

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2011

4.6 Distribution of plan assets at end of period

Percentage of assets at end of year	2011	Jul'09-Dec'10
	%	%
Government securities and cash	50.6	52.2
Loans	7.8	7.8
Local equities	23.2	25.2
Overseas bonds & equities	17.5	14.0
Property	0.9	0.8
Total	100	100

4.7 History of obligations, assets and experience adjustments

Year		
Currency	Rs	Rs
Fair value of plan assets	12,278,486	12,949,860
(Present value of defined benefit obligation)	<u>(16,985,427)</u>	<u>(18,840,995)</u>
Surplus/(Deficit)	(4,706,941)	(5,891,135)
Asset experience gain/(loss) during the period	(854,154)	(45,562)
Liability experience gain/(loss) during the period	2,370,653	45,562
Year	2012	
Expected employer contributions	Rs	
	639,648	

The actuarial valuation of the retirement benefits obligations was conducted by State Insurance Company of Mauritius Ltd (SICOM) as at 31 December 2011.

NATIONAL LIBRARY			
NOTES TO THE ACCOUNTS			
FOR THE YEAR ENDING 31 DECEMBER 2011			
5	TRADE & OTHER RECEIVABLES		
		2011	Jul'09-Dec'10
	Prepayments	106,720	127,908
	Car Loan	291,667	363,095
	Other Receivables	11,000	25,387
		409,387	516,390
6	CASH AND CASH EQUIVALENT AS AT 31 DECEMBER 2011		
		Rs	Rs
	Savings Account	350,859	596,593
	Current Account	(83,516)	231,239
	Petty Cash	1,711	2,428
	TOTAL	269,054	830,260
7	GENERAL FUND		Re-Stated
	Opening Balance	(6,047,321)	(47,274)
	(Deficit)/Surplus of income over expenditure for the year	(850,742)	(663,380)
	Retirement Benefits	0	(5,336,667)
	Closing Balance	(6,898,063)	(6,047,321)
8	GRANT - CAPITAL		
	As at 31 December 2010	720,483	428,360
	Transfer from Recurrent Grant (recurrent grant used per Capital expenditure)	354,396	284,952
	Donation	0	344,575
	Deferred income	(256,188)	(337,404)
		818,691	720,483
9	GRANT - RECURRENT		
	Amount received during the period	16,000,000	23,500,000
	Less Amount devoted to capital expenditure	(354,396)	(284,952)
		15,645,604	23,215,048
10	Trade & Other Payables	2011	Jul'09-Dec'10
	Passage Benefits	905,077	758,716
	Car Loan	291,667	363,095
	Other Payables	390,392	631,301
		1,587,136	1,753,112
11	Related Party Transactions		
	The immediate and ultimate controlling party of the National Library is the Government of Mauritius.		
	The Library has no related party transactions.		

NATIONAL LIBRARY			
NOTES TO THE ACCOUNT			
FOR THE YEAR ENDING 31 DECEMBER 2011			
12	STAFF COSTS	2011	Jul'09-Dec'10
		Rs	Rs
			Re-Stated
	Salaries	6,736,954	10,011,017
	Travelling	705,866	1,000,878
	Passage Benefits	279,248	396,100
	Staff Development, Training and Welfare	6,000	16,567
	End of Year Bonus	582,118	1,130,775
	Allowances	157,461	57,138
	National Savings Fund	103,139	138,355
	Civil Service Family Protection Scheme	8,184	11,750
	Family Protection Scheme	131,222	193,179
	Pension Contribution	972,590	1,517,549
	Overtime	4,948	25,605
	Uniform Allowance	33,410	91,865
	Refund of Unutilised Sick Leave	590,128	446,944
	Salary Compensation	231,551	190,778
	Refund of Vacation Leave	266,484	0
		10,809,303	15,228,500
13	ADMINISTRATIVE COSTS		
	Cleaning Services/materials	16,985	40,885
	Insurance on equipment/Furniture	40,028	58,324
	International Subscription/Contribution	35,938	55,003
	World Book Day	434,358	460,338
	Telephone	322,012	545,905
	Stipend Allowance	6,309	20,000
	Repairs and Maintenance	483,072	813,627
	Electricity	584,729	775,515
	Audit Fees	35,000	25,000
	Board and Committee Fees	322,752	430,366
	Rent	3,446,965	4,640,113
	Bank Charges	5,030	7,845
	Hospitality and ceremonial	54,951	96,579
	Printing & Stationery	225,650	369,282
	Computer expenses	9,775	21,620
	Cost of running vehicles	185,564	275,463
	Postages	10,335	26,078
	General Expenses	74,885	198,182
	ISO Fees	28,000	50,125
	Advertisement	0	13,317
	Publications	17,440	58,000
	Microfilm & Audio visual materials	4,427	3,450
	Stock written off	59,980	275,759
	Donation (Publication)	1,034	0
	Remittance to Mauritian Authors	4,410	0
		6,409,629	9,260,776
14	OTHER INCOME		
	Sundry receipts	47,334	100,282
	Sale of Publications (National Library)	3,575	2,450
	Interest received on Savings A/C	51,442	68,916
	World Book Day	449,218	439,200
	Proceeds from sale of National Library's car	129,357	0
	Donation received (Publications)	37,250	0
	Sale of publications (Mauritian Authors)*	4,410	0
		722,586	610,848
* As at 31 Dec 2011, stock of unsold copies of books of Mauritian Authors to the value of Rs99,545 are kept at the National Library			

CORPORATE GOVERNANCE STATEMENT

STATEMENT OF BOARD'S RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2011.

The Board is responsible to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Board. In preparing those financial statements, the Board is required to:

- Select suitable accounting policies and apply them considerably;
- Take reasonable steps for the prevention and detection of fraud and other irregularities and to safeguards the assets;
- Make the judgments and estimates that are reasonable and prudent;
- State whether appropriate accounting standards have been followed;
- Prepare the financial statements on the going concern basis unless is it inappropriate to presume that the Board will continue in business.

The Board confirms that it has complied with the above requirements in preparing the financial statements in compliance with the Statutory Bodies (Accounts and Audit) Act 1972, as amended in December 2009.

The Officer-in-Charge has an overall responsibility for taking such steps, as are reasonably available to him, to safeguard the assets of the Board and to detect fraud and other irregularities. The Board's systems have been designed to provide the Officer-in-Charge with such reasonable assurance. Such systems should ensure that all transactions are authorized and recorded and that any material irregularities are detected and rectified within a reasonable time frame.

Risk Management

Management identifies, assesses and reports the various issues and risks affecting the Board's activities. The Officer-in-Charge is responsible to mitigate these risks using such measures, policies and procedures and other controls that he deems fit.

Governance

The Officer-in-Charge endeavours to apply principles of good governance within the organization.

This report was approved by the Board and is signed on its behalf by:

CHAIRPERSON
S. Kistamah (Mrs)

BOARD MEMBER
S. Mungra (Mrs)