



NATIONAL LIBRARY
(Republic of Mauritius)



RF. No. 062
MS ISO. 9001:2008

Corporate Information

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OUR VISION

To develop the National Library as the nation's leading documentary resource pertaining to the Republic of Mauritius, and as the apex library serving the needs of the Mauritian people at large in research, scholarship and creativity.

MISSION STATEMENT



To support the provision of, and access to, information for the nation. We are committed to collect and preserve the collective memory of the country to best serve the nation and to provide access to the information resources

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REVIEW OF THE YEAR
by
Mrs T. K. Ramnauth,
Director, National Library

As Director of the National Library, it always gives me immense pleasure to present the Annual Report of the National Library. Each year, we are able to illustrate the past continuous activities, functions, services and accomplishments through the Annual Report. My staff and myself are committed to delivering unique and innovative services with value to all our users. Year 2016 experienced a new Board (set up in November 2015) with plenty of ideas to bring forward the National Library. Projects like relocating the Library on one hand and construction of a purpose-built building emerged on the other side. Despite the challenging climate which prevailed, the National Library was able to maintain a healthy working environment, with its highly skilled and talented staff.

The Chairman of the Board resigned in December 2016 following the departure of his political party from the Government. From then onwards, up to June 2017, the National Library managed without a Board but all major decisions were addressed to the parent Ministry for approval. My staff have been very helpful, patient and accommodating.

During the prevailing months, we have organized several challenging activities, like the World Book Day fair, opening of China Corner whereby we have merged collection from Shanghai Public Library, National Library of China and Nanjing Municipal Library, and the inscription of the Records of the Indenture Immigration on the Memory of the World International Register of UNESCO, cannot go without mention.

I strongly believe that organizational growth cannot be achieved without highly motivated and dedicated employees. I am confident that in the coming years, we can achieve even more to bring forward the National Library.



A handwritten signature in blue ink, consisting of stylized loops and a long horizontal stroke.

T. K. Ramnauth(Mrs)
Director
National Library



Corporate Governance

This section highlights the corporate governance at the National Library in compliance with the code of Corporate Governance for Mauritius and in pursuant with the Financial Reporting Act 2004 as subsequently amended.

The Corporate Governance report describes the corporate governance structure set up at the National Library and it outlines among others, the control mechanisms established within the organization to enhance accountability, transparency, integrity and responsibility.

National Library Board

The National Library Board consists of representatives of ministries, representatives of academic institutions and other professional bodies. The constitution of the National Library Board is as follows:

- a chairperson, nominated by the Minister responsible for the subject of Arts and Culture;
- a representative of the Ministry responsible for the subject of education;
- a representative of the Ministry responsible for the subject of arts and culture;
- a representative of the Ministry responsible for the subject of finance;
- the Director of Archives;
- the Head of the Library Cadre;
- five librarians as follows:
 - (i) one from an academic library;
 - (ii) one from a public library;
 - (iii) one from a special library;
 - (iv) one designated by the Association of Urban Authorities;
 - (v) one designated by the Association of District Councils.

The National Library Board formulates the general policies and strategies of the National Library while the Director is responsible for executing them and managing the day-to-day activities of the organization.

COMPOSITION OF THE NATIONAL LIBRARY BOARD

The composition of the National Library Board for the period January 2016 to June 2017 was as follows:

Chairperson

Mr Indurdeo Bassant (up to 19.12.16)

Members

Representative of the Ministry of Education and Human Resources, Tertiary Education & Scientific Research

Mrs Dahmiantee Beeharay Panray, Assistant Director

Representative of the Ministry of Arts and Culture

Mr Rajesh Humath, Assistant Permanent Secretary (Replaced by Mr P. Teeloku in 2017)

Representative of the Ministry of Finance and Economic Development

Mrs Priyasy Bhantooa, Analyst

Director of the National Archives

Mrs Hemlata Devi Ramkalawan, Acting Director

Head of the Library Cadre

Mrs Vandana Hauroo, Head Library Cadre

Representative of an Academic Library

Ms Savita Bhooabul, Librarian

Representative of a Public Library

Mr Désiré Laval Teddy Mike Lai Cheong King, Librarian

Representative of a Special Library

Mr Jean François Dominique Louise, Research & Knowledge Management Specialist

Representative of Association of District Councils

(Vacant)

Representative of Association of Urban Authorities

Mrs Sharoopu Rughoo, Senior Librarian (Resigned in April 2017)

The National Library Board, under the chairmanship of Mr I. Bassant, met nine times during the period under review.

Sub-Committees of the National Library Board

In the conduct of its mandate and in line with good corporate practices, the National Library Board is assisted by three Committees namely:

- The Finance and Audit Committee
- The Human Resource Committee
- The Strategy and Development Committee

➤ The Finance and Audit Committee

The Finance and Audit Committee consists of 3 members of the Board as follows:

Mrs P. Bhantooa	-	Chairperson
Mr R. Humath	-	Member
Mrs S. Rughoo	-	Member

The responsibilities of the Finance and Audit Committee are as follows:

- Responsible for procurement and examination of the report of the Bid Evaluation Committee and make recommendation to the Board for award of contracts.
- Examine the Annual Estimates of the National Library and make recommendations to the Board accordingly.
- Examine the Financial Statements of the National Library and make recommendations to the Board accordingly.
- Make any other recommendations of a financial nature to the Board.

The Finance and Audit Committee met twice during the period under review.

➤ The Human Resource Committee

The Human Resource Committee consists of 3 members of the Board as follows:

Mr R. Humath	-	Chairperson
Mr J. F. D. Louise	-	Member
Mrs D. Beeharry Panray	-	Member

The responsibilities of the Human Resource Committee are:

- Examine all staff matters in particular relating to recruitment, promotion, allowances and make recommendations to the Board for approval.
- Advise the Board on matters relating to employment policy/strategies, human resource development etc.

The Human Resource Committee met four times during the period under review.

➤ **The Strategy and Development Committee**

The Strategy and Development Committee consists of 3 members of the Board as follows:

Mrs H. Ramkalawan	-	Chairperson
Mrs S. Bhooabul	-	Member
Mr D.L.T.M. Lai Cheong King	-	Member

The responsibilities of the Strategy and Development Committee are:

- Ensure that the National Library has a current and relevant strategy and to oversee that the successful implementation of the Strategic Plan includes a vision and mission.
- On a quarterly or timely basis, receive a report from the Director regarding the status of the Strategic Plan and its implementation along with recommendations to ensure that goals and strategic objectives are being met.
- On an annual basis, review the strategic plan and make an assessment.

The Strategy and Development Committee met five times during the period under review.

National Library Board Members' Remuneration

The fees paid to the Chairperson and Board Members are in accordance with the recommendations of the PRB Report 2016.

The Chairperson of the National Library Board is paid Rs29,925 per month.

Payment of Board fees of Rs890 per sitting to members of the National Library Board is made as per attendance.

The Chairperson of sub-committee is paid Rs1,195 per sitting.

Payment to members of sub-committees is made as per attendance and it is Rs815 per sitting.

Board and Sub-Committee fees for the year 2016

	Total Amount Board Meeting(Rs)	Total Amount Finance & Audit Cttee(Rs)	Total Amount Strategy & Development Cttee(Rs)	Total Amount Human Resource Cttee(Rs)	Interview Panel (Rs)
I. Bassant	347,516				
D. Beeharry-Panray (Mrs)	5,340			2,010	
P. Bhantooa (Mrs)	4,450	2,390			
S. Bhooabul (Mrs)	6,230		4,835	1,630	4,075
V. Hauroo (Mrs)	6,230				
R. Humath	7,120	815		4,400	5,975
M. Lai Cheong King	7,120		4,075		
D. Louise	7,120			3,260	
H. Ramkalawan (Mrs)	5,340		5,215		4,075
S. Rughoo (Mrs)	7,120	1,630		815	
D. Mukool	1,780				
M. Kimcurrun	1,780				
R. Woottum (Mrs)				2,445	815
K. Luximon (Mrs)				815	3,260
S. K. Sithul	890				

Procurement of goods and services

The procurement of goods and services is conducted in accordance with the Public Procurement Act 2006.

There is a structure established within the organization to ensure compliance with procurement regulations and guidelines. The Bid and Evaluation Committee comprises the Director as Chairperson and at least three staff members from the various sections. The members evaluate the bids as per pre-determined criteria and submit their findings to the Finance and Audit Committee. The latter Committee screens the findings and submits their reports to the National Library Board for final approval.

STATEMENT OF RESPONSIBILITIES OF MEMBERS OF THE NATIONAL LIBRARY BOARD

The members of the National Library Board acknowledge its responsibility for:

- adequate accounting records and maintenance of effective internal control systems;
- the preparation of financial statements which fairly present the state of affairs of the National Library as at the end of the financial year and the results of its operations and cash flows for that period and which comply with the Financial Reporting Frameworks and Standards issued by the Financial Reporting Council in line with the Statutory Bodies (Accounts and Audit) Act; and
- the selection of appropriate accounting policies supported by reasonable and present judgements.


The Director of Audit of the National Audit Office is the external auditor responsible for an independent opinion on whether the financial statements show a true and fair view in accordance with the National Library Act 1996 and the Financial Reporting Act 2004.

Risk Management


The members of the National Library Board are made fully aware of the various issues and risks affecting the activities of the National Library. The members of the National Library Board are responsible for taking appropriate action to mitigate these risks using such measures, policies and procedures and other controls that they deem fit.

Governance

The members of the National Library Board endeavour to apply principles of good governance at the level of the National Library.


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Ranna Swamber
Chairperson
National Library Board



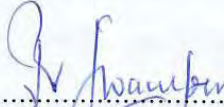

.....
D. Peerun (Mrs)
Member
National Library Board

STATEMENT OF MEMBERS OF THE NATIONAL LIBRARY BOARD ON INTERNAL CONTROL


The National Library Board acknowledges its responsibility for the setting up of adequate system of internal controls and for the setting up of appropriate policies to provide reasonable assurance that the control objectives have been attained. Management has the relevant experience and skills to ensure that proceedings and policies are well documented and consistently applied for the proper running of the National Library.

An effective and efficient system has been established at the National Library which includes:

- Proper segregation of duties whereby the different functions in process are cross checked and verified.
- Follow up and implementation of recommendation of the Director of Audit in order to improve the process and ensure proper accountability.
- Adequate supervision of duties performed by staff members by the Director.
- The assets of the National Library are properly safeguarded.
- All cheques issued by the National Library are signed by two authorized signatories.


.....
Ranna Swamber
Chairperson
National Library Board




.....
D. Peerun (Mrs)
Member
National Library Board

1. PLANNING AND DEVELOPMENT

1.1 ISO 9001:2008 Quality Management System

During the period under review, the National Library maintained its ISO certification as it conformed to all the needs and requirements of the ISO 9001:2008 standards. Regular internal audits ensured that all processes were performed as per our documented quality management system. Minor non-conformities identified were immediately corrected. External auditors from the Mauritius Standard Bureau carried out a verification of the effectiveness of our system and renewed our certification to the ISO 9001:2008 Quality Standards which remains valid up to 14 September 2018. During the period under review, the National Library had planned its migration to the new ISO 9001:2015 Quality Management System.

1.2 Customer Focus

One of the requirements of the ISO 9001:2008 is that the National Library should monitor information that relates to the customers' perceptions to determine if their requirements have been met. The National Library has used the following methods for monitoring and measuring customer perception:

- (1) Customer Satisfaction Survey
- (2) Implementing a complaint handling process
- (3) Considering suggestions from customers

1.3 Complaints Handling Process

Users availing themselves of the services of the National Library are allowed to make complaints, should they ever have any and this is done with a view to further improving our services. During the period under review, only two complaints have been received and in both cases, they were investigated and appropriate measures taken. Thereafter, the complainants were informed of the measures taken.

1.4 Customer Satisfaction Survey

A customer satisfaction survey was administered in the last quarter of 2016. For this purpose, a new questionnaire was designed and data were collected from our customers. The survey provided evidence that the library and information services do meet the requirements. The report of the survey was submitted to the ISO Management Review for decisions on methods to improve our system in order to enhance customer satisfaction.

1.5 Suggestions from Customers

As in the case of complaints, customers are also encouraged to make suggestions on how the National Library can further improve its services. During the period under review, 12 suggestions were received from our users and after consideration of each suggestion, the user was informed of actions initiated. As a customer-centric organization, the National Library always strives to satisfy its customers, and data collected were analyzed by the Management Review Committee for remedial actions.

2. NATIONAL LIBRARY MANDATES

2.1 Cataloguing-In-Publication (CIP)

Cataloguing-in-Publication (CIP) is a free service offered to publishers by the National Library since 2001 and it aims to provide cataloguing information to publishers and libraries, before their publication. Bibliographic data are submitted on a prescribed form to the National Library. The latter uses the Anglo-American Cataloguing Rule 2, Dewey Decimal Classification Scheme and the Library of Congress List of Subject Headings to prepare the CIP data. When the book is published, the publisher includes the CIP data on the copyright page thereby facilitating book processing for libraries. The benefit of this programme is that it ensures standardization of cataloguing and classification of Mauritian books. The CIP data may also be used by libraries for cataloguing new acquisition, thus avoiding wastage of time and resources. The CIP programme covers all new and revised edition of books published in Mauritius.

For the period January 2016 to June 2017, the National Library prepared **17** CIP data.

2.2 National Bibliography of Mauritius

One of the statutory functions of the National Library is to act as the national bibliographic centre of Mauritius. Thus, the National Library compiles and publishes on a yearly basis the National Bibliography of Mauritius. The importance of a national bibliography lies in the fact that it is a “mirror that reflects the culture, character and current interest of a country by listing its publishing output. Not only does it serve as an historical order, but when distributed to other countries, it serves as a ‘window’ to that country”. During the year under review, the National Library has compiled and edited the National Bibliography of Mauritius 2015.

2.3 National Union Catalogue (NUC)

A union catalogue is an important bibliographic tool used widely in library cooperation activities. The compilation of a National Union Catalogue (NUC) is one of the major tasks which is performed by the national library of any country. This fact is emphasized by the International Organization for Standardization (ISO).

The National Union Catalogue(NUC) is a unified catalogue of Mauritiana materials held by twelve major libraries in Mauritius. Sharing of information helps the libraries to perform a balanced and up-to-date information service for its clients. The NUC is a useful database for information seekers and researchers to identify libraries holding specific Mauritiana materials before physically visiting each library. It is an indispensable element of library cooperation in Mauritius and primarily intended to facilitate inter-library lending and other forms of resources sharing. Participating libraries in this programme are:

1. The National Library of Mauritius
2. The Carnegie Library, Curepipe
3. The City Library, Port Louis
4. The Olof Palme Library, Rose Hill
5. The Simone de Beauvoir Library, Quatre Bornes
6. The Malcom de Chazal Library, Vacoas
7. The Mahatma Gandhi Institute Library
8. The Open University of Mauritius Resource Centre
9. The University of Technology Mauritius Resource Centre
10. The Police Library
11. The Mediathèque Centre, Institut Francais de Maurice
12. The Knowledge Centre of Enterprise Mauritius

The National Library is responsible for the maintenance and updating of the NUC. The total number of records currently available in the NUC amounts to more than 81,773 and is accessible via the website of the National Library.

2.4 Online Public Access Catalogue (OPAC)

The National Library's Online Public Access Catalogue can be accessed via the National Library's website at <http://national-library.govmu.org>. The Online Public Access Catalogue allows the client to search for the required documents amongst the library's existing collection of documents.

2.5 International Standard Serial Number (ISSN)

The International Standard Serial Number (ISSN) is an internationally accepted code which identifies the title of serial publications. The ISSN is an essential element of all of the information, communication, control and management processes related to serial publications. Assignment of an ISSN also means that the publication's details are included in the International ISSN Register. It is an eight digit number consisting of seven digits plus a check digit which enables a computer to recognise when the number is incorrectly cited. The check digit may be an X, otherwise the ISSN is fully numeric.

The National Library is the ISSN Centre for Mauritius and Rodrigues. During the period under review, publishers and printers requested the assignment of 47 serial publications. Many more organizations, printers and publishers are being sensitized on the importance of applying for ISSN with the National Library. ISSN assignment is free of charge.

2.6 Website

The National Library Website can be accessed at <http://national-library.govmu.org>. The National Library's Website gives an overview of the National Library, and includes, its mission and vision, its various holdings and the services offered amongst others. Corporate information was updated and new publications of the National Library were uploaded.

3. ACQUISITION AND PROCESSING OF LIBRARY MATERIALS

3.1 Holdings of the National Library

The main objective of the National Library is to acquire library materials and build the most comprehensive collection relating to Mauritius through legal deposit, donations or by purchase. Printers and producers are required to deposit six copies of every material printed or produced in Mauritius free of charge. During the period under review, the library received a considerable amount of its materials through donations by individuals, institutions and friendly countries. The Shanghai Library (China), being one of our largest donor countries, donated 316 reading materials to the National Library. As per the table below, a number of materials has also been received as donation by other individuals and/or institutions. Some of our donors include amongst others, the Mauritius Council of Social Services, the Maharishi Dayanand Institute, Mauritian writers such as, Mr Robert Furlong, Mr Anand Mulloo and Mr Nasseem Ackbarally.

The holdings of the National Library as at 30th June, 2017 were **609,139**.

The total number of library materials acquired during the year starting 01 January 2016 to 30 June 2017 was **35,337**.

An overview is presented in the following table:-

Acquisition January 2016 – June 2017

Library materials	Downloaded	Legal Deposit	Donation	Purchase	UN	IMF	WB	EU	WIPO	Window of Shanghai	TOTAL
Books/Monographs	28	3,453	334	26	70	63	-	57	-	316	4,347
Periodicals	1	7,180	432	-	44	6	6	11	33	-	7,713
Annual Reports		523	59	-	2	-	-	2	-	-	586
Newspapers		21,977	-	-	-	-	-	-	-	-	21,977
CD/CD ROMS/VCD/DVD		21	71		1	66	-	2		7	168
Stamps		-	14	-	-	-	-	-	-	-	14
Maps				1							1
Pamphlets		493	25	-	-	-	-	1	-	-	519
Other		-	12	-	-	-	-	-	-	-	12
TOTAL	29	33,647	947	27	117	135	6	73	33	323	35,337

3.2 Accessioning

Accessioning is a process which consists of assigning an accession number to each acquired material and its recording in appropriate Accession Registers.

During the period starting from January 2016 to June 2017, a total number of **4,588** library materials has been accessioned.

Details are shown in the table below:-

Mauritiana	3,785
UN	58
IMF	62
EU	47
Stamps	14
Audio Visual Materials	203
Window of Shanghai Collection	419
TOTAL	4,588

3.3 Classification and Cataloguing

Classification and Cataloguing form the basis of organising knowledge and information. A library classification system is usually used to classify library resources according to their subject. At the National Library, library materials are classified according to the Dewey Decimal Classification Scheme, (23rd edition) while Cataloguing is carried out with the help of standardized tools such as the Anglo-American Cataloguing Rules II and the Library of Congress List of Subject Headings. Classification and Cataloguing of library materials enable an efficient and effective retrieval of the required library materials.

3.4 Audiovisual

The National Library has amongst other sections, an Audiovisual Section comprising of some 6,095 audiovisual materials. As per the National Act, for every audio visual material produced in Mauritius, six copies have to be deposited at the National Library. For audiovisual materials which are produced abroad, the National Library purchases only two copies of each. In some cases, the singer also deposits one copy as donation to the National Library. During the period under review, the National Library acquired **168** audiovisual materials.



3.5 International Monetary Fund (IMF) Publications

The National Library is also the depository for the International Monetary Fund publications. The public can easily get access to up-to-date IMF publications free of charge for reference and research purposes. The IMF Collection comprised of 4,295 items as at June 2017 and covers a wide range of subjects such as climate change, health care, pensions, global economy, financial crisis, economic development, macroeconomics, poverty reduction, trade and globalization. The total number of library materials acquired during the year starting 1st January 2016 to 30 June 2017 was **135**.

Some of the IMF publications include:-

Balance of Payment Statistics

Direction of Trade Statistics

Global Financial Stability Report

Government Financial Statistics

IMF Country Report

IMF Policy Discussion Papers

IMF Staff Papers

IMF Working Papers

International Financial Statistics

Occasional Papers

Pamphlet Series

Statistical Papers

World Economic and Financial Surveys

World Economic Outlook

3.6 United Nations Publications

The National Library of Mauritius is the depository library for United Nations publications since September 2000. The purpose of the United Nations Depository Libraries is to provide access to the United Nations documents and publications free of charge to users. The National Library's United Nations Collection comprises some 5,598 items as at June 2017 and contains invaluable information in both print and electronic formats. The Collection includes the official reports and documents of the General Assembly, the Security Council, the Economic and Social Council and the International Court of Justice. It also contains documents of affiliated agencies such as UNDP, UNEP and UNICEF. The United Nations Collection is an open access collection housed in the Search Room of the National Library. Users can search bibliographical information of these materials on the National Library Online Public Access Catalogue (OPAC).

The total number of UN publications acquired during the period starting 1st January 2016 to 30 June 2017 was **137**.



3.7 European Union (EU) Publications

The EU collection comprises of information on the European Union, its functions, policies and programmes and on the various EU institutions. The collection covers a wide range of subjects such as agriculture, economy, energy, environment, external relations, finance, industry, justice, scientific and technical research, sports and trade. The aim of this special collection is to provide information on EU matters to students, researchers and the general public at large. The National Library has received **430** EU publications along with 58 current EU periodicals during the period under review. All these materials are available in the open access section of the Search Room of the National Library.



3.8 Window of Shanghai Collection

The “**Window of Shanghai**” is a Chinese book donation programme launched by the Shanghai Public Library, and supported by the Shanghai Government. This programme aims to introduce Chinese culture and promote Shanghai’s presence to the outside world through donating Chinese or China-related publications. The National Library has been receiving books from the Shanghai Library since 2015.

The “Window of Shanghai” collection amounts to some **2,887** books in Chinese, English and French. The subjects range from arts, economy, people, philosophy, literature, culture, folk traditions and history to nature, cookery, traditional Chinese medicine and architecture, ancient and contemporary Shanghai and China. These books are housed in the Search Room of the National Library.



3.9 Preservation and Conservation

In conformity with its statutory objectives, ‘*to collect, receive and preserve all library materials required to be deposited in the library*’, the National Library undertakes major work to preserve for posterity the national print heritage of Mauritius. These include paper-based materials as well as audio-visual materials. Preservation encompasses conservation, that is, the reactive treatment of library materials which helps to strengthen them physically and stabilize them chemically so as to ensure their long-term survival and better usage by information seekers. This enables their storage in optimal conditions, including temperature, relative humidity, light, dust, pests and pollutants control. In order to minimise damages due to the environment, the National Library has recourse to the daily monitoring and control of both temperature and humidity, in addition to appropriate actions to treat, repair and replace damaged documents. Protective measures, such as the use of gloves and pencils are advised and encouraged to be used by staff and users while consulting documents.

For the period January 2016 to June 2017, **1,524** documents were preserved and conserved at the National Library.

3.10 Binding Section

The Binding Section helps to maintain the National Library's collection properly, especially those materials which are fragile and in a precarious condition.

Activities of the binding section include:

- Binding of current and retrospective newspapers, periodicals, annual reports and Government Gazettes.
- Strengthening of paperbacks in order to extend their life span.
- Undertaking minor repairs to damaged, torn and worn out library materials.
- Undertaking major repairs to damaged or old documents.
- Providing special boxes for fragile and brittle materials.



The table below gives an indication of the work undertaken by this section from January 2016 to June 2017:

Types of Library Materials Bound	Quantity
Books	840
Newspapers	190
Periodicals and Government Gazettes	277
Miscellaneous	1,421
TOTAL	2,728

3.11 Indexing and Abstracting

The National Library has been indexing and abstracting articles from the “Business Magazine” since the year 2005. This allows for an easy retrieval of the required information amongst the huge amount of information available.

As at 30th June 2017, **306** articles were indexed and abstracted in our database.

3.12 Press Cuttings

Press cuttings is one of the services being provided by the National Library to its users since the Year 2000. News, articles and reviews published in local newspapers are the most up-to-date source of primary information. For years, newspapers have provided and preserved detailed records of topics, people & society, institutions, issues and events. The local newspaper archives remain among the most widely used information resources at the National Library which also includes a collection of press clippings on various subjects of interests related to the Republic of Mauritius.

The total number of press cuttings for the period ending June 2017 amounts to **324**.

4. SERVING OUR CUSTOMERS

4.1 Customer Service

Reference Service

The National Library offers a spacious air-conditioned search room for on-site consultation and the staff at the reception counter handles queries and assists users to meet their needs. Users are equally offered with library and information services through phone, e-mail and fax. Free internet and Wifi facilities are available to all users.

For the period under review, the number of users availing themselves the service of the search room was **7,920**. It is interesting to note that since its opening in January 2000, over **101,361** information seekers have been served by the National Library.

S/N	REQUESTS FOR REFERENCE/INFORMATION SERVICE	
1	Requests for books	3187
2	Request for newspapers, periodicals, Government Gazettes and annual reports	6612
3	Requests for the use of the Internet	1638
4	Requests for audio-visual materials	Nil
5	Request for photocopies	3192
6	Request for information by mail and e-mail (overseas)	23
7	Request for information by mail and e-mail (local)	27
8	Request by phone	115
	TOTAL	14,794

5. Outreach Activities

5.1 Workshop by Mrs Alka Bhatnagar – 19th March, 2016

The National Library, in collaboration with the Mauritius Council of Registered Librarians, organized a half day workshop on the theme '*Skills and knowledge of a Modern Librarian*' on 19 March, 2016 at Le Voila Hotel, Bagatelle.

The aim of the workshop was to share and enrich the knowledge of fellow professionals and library personnel on recent trends in libraries. Hon. Santaram Baboo, Minister of Arts and Culture, was our Chief Guest. Mr Kannen Cathapermal, Administrative Secretary of Media Trust, Mrs Alka Bhatnagar, Regional Information Resource Officer based in Nairobi, and Mr Roshan Goolaup, Head Performing Business Reporting from EmtelWorld, were the resource persons.



5.2 Talk by Kin Tue-Fee – 04 April, 2016

The National Library organized a talk on the theme '*Become the best librarian you can be*', in the Board Room of the National Library on Monday 04 April, 2016. The aim of the talk was to share and enrich the knowledge of fellow professionals and library personnel on the changing roles, skills development and knowledge of a modern librarian.

Mr Kin Tue-Fee, Author, Seminar Leader and Motivational Speaker in Leadership and Management Development was the main speaker. Library officers, Senior Library Officers, Librarians and Senior Librarians and Head of libraries were invited to attend the talk.



Talk by Mr Kin Tue Fee

5.3 World Book Day Celebrations 2016 - 05 May – 08 May, 2016

In 1995, the UNESCO proclaimed the World Book and Copyright Day on 23rd April of every year. This is a symbolic date for world literature in order to pay tribute to books and authors and to encourage everyone to discover the pleasure of reading and to foster renewed respect for the contribution of those who have furthered the social and cultural progress of humanity.

The National Library has taken the initiative since 2003 to celebrate the World Book Day on a national basis in Mauritius with a view to sensitize public on the importance of reading. For the year under review, the National Library in collaboration with various stakeholders celebrated its 14th edition of the World Book & Copyright Day at the Trianon Shopping Park from Thursday 05 May to Sunday 08 May, 2016.



The Hon. Santaram Baboo, Minister of Arts and Culture, officially opened the Book Festival on Thursday 05 May, 2016 at 10.00 hrs. More than 20 exhibitors proposed a large variety of reading materials at reduced prices. That 4-days event included an array of educational, literary and cultural activities comprising live radio broadcast, launching of books, exhibitions of rare documents, quizzes, dictations, drawing and painting competitions, poem recitals, etc.

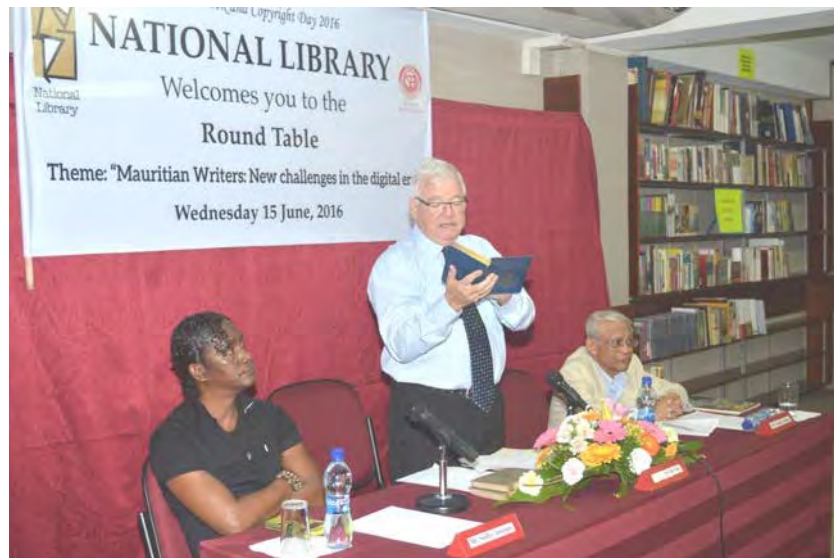
5.4 The Memory of the World International Register of UNESCO – 09 June, 2016

In the context of the Inscription of the Records of the Indenture Immigration on the Memory of the World International Register of UNESCO, the Hon. Minister of Arts and Culture unveiled a commemorative plaque on Friday 09 June, 2016 at the Aapravasi Ghat World Heritage Site, Port Louis. These records documents the policy framework and administrative functions of the indenture labour system as well as the identity and experiences of the immigrants which covered the period 1834 to the 1930's. These records are housed at the National Archives Department, Mahatma Gandhi Institute, Moka and the National Library.



5.5 Round Table – 15 June, 2016

In the context of the World Book and Copyright Day 2016, the National Library organized a Round Table on the theme “**Mauritian Writers: New challenges in the digital era**” on 15th June 2016 in the Search Room of the National Library. The resource persons were Prof Serge Rivière, Mr Anand Mulloo and Mr Sedley Assonne.



5.6 Exhibition at China Cultural Centre – 09 December 2016

The National Library in partnership with the China Cultural Centre hosted an exhibition on Tang Xianzu and William Shakespeare. The theme of the exhibition was “*Dialogues traversant le temps et l’espace*”. The Opening Ceremony saw a cultural dance by the Beijing Opera of Tianjin. The exhibition was held from 9th to 13th December, 2016 at the China Cultural Centre.



5.7 World Book Day Celebrations 2017- 04 May to 07 May, 2017

The World Book and Copyright Day Celebrations 2017 was held from 04 May to 07 May, 2017 at the Trianon Shopping Park (Shoprite). Since it was proclaimed by UNESCO in 1995, the entire international community joins together to celebrate books as the embodiment of creativity, the desire to share ideas and knowledge and to inspire understanding, dialogue and tolerance.

In the same context, the Hon. Prithvirajsing Roopun, Minister of Arts and Culture, opened the 15th Edition of the Festival of Books on Thursday 04 May, 2017. Some 20 participants exposed a large variety of reading and listening materials at reduced prices. The 4-day event comprised of cultural and literary activities, live animation, exhibition of rare documents, quizzes, poem recital, children corner, etc. Despite the heavy rain, a large number of visitors attended the festival.



5.8 Donation of Books by Nanjing Public Library and Launching of China Corner – 24 April, 2017

In the context of the celebration of the World Book and Copyright Day 2017, the National Library organized a Book Donation Ceremony and the launching of a China Corner on Monday 24th April, 2017, in the Search Room of the National Library.



A high delegation of six members from the Nanjing Municipal Bureau of Culture, Radio, TV, Press and Publication were present for the occasion. Hon. Prithvirajsing Roopun, Minister of Arts and Culture and His Excellency, Mr Li Li, Ambassador of the People's Republic of China, attended the function.



6.. THE STAFF

Appointment of Staff

- Ms Farheen Bibi Shazia Sunnooman, was appointed Library Attendant on a temporary basis, with effect from 21 October 2016

Promotion of Staff

- Dr (Ms) Marie-Lourdes Helena Tara Lam, former Library Officer was promoted *Senior Library Officer*, with effect from 11 July 2016
- Mrs Shanti Harree, former Library Clerk was promoted *Senior Library Clerk*, with effect from 11 July 2016

Staff on Leave Without Pay

- Mrs Vandhana Devi Poontaub, *Library Officer*, one year with effect from 08 September 2016
- Mr Jayen Ramsamy, *Librarian*, one year with effect from 17 October 2016

7.. PROMOTING HUMAN RESOURCE DEVELOPMENT

7.1 Students on Placement

In order to enable students to encounter a workplace environment and acquire skills to enhance future employment opportunities, the National Library works in collaboration with the University of Mauritius, the Open University of Mauritius, the University of Technology, Mauritius and the Mahatma Gandhi Institute by accepting that students undergo internship as follows:

Open University of Mauritius Students following the BA (Hons) in Library and Information Science

Students of the Open University of Mauritius were on a training placement at the National Library to have a brief introduction of the various library tasks as follows:

Year 2016

1. Library Placement – Year 2, Semester 2 students – Open University of Mauritius – BA (Hons) in Library and Information Science – 09th to 13th May 2016

- (a) Ms Bachwa-Purdasy Anuman Banoo
- (b) Mrs Behary Saroj
- (c) Mr Dabee Avneesh
- (d) Mrs Gobin Usha Devi
- (e) Ms Munisamy Emavadee
- (f) Ms Nazeerally Sheila
- (g) Ms Seewoonarain Suntoukta
- (h) Ms Toussaint Marie-Paul Valérie Sandrine
- (i) Ms David Marie N. Audrey
- (j) Ms Khurun Vidushi S.

2. Library Placement – Year 2, Semester 2 students – Open University of Mauritius – BA (Hons) in Library and Information Science – 07th to 11th November 2016

- (a) Mr Kashish Boojhawon
- (b) Ms Bibi Sharmeen Banon Chummun
- (c) Ms Anusha Devi Dewkurun
- (d) Ms Hemima Curpen

Year 2017

3. Library Placement – Year 2, Semester 2 students – Open University of Mauritius – BA (Hons) in Library and Information Science – 28th April to 05th May 2017

- (a) Mrs Aubeeluck Devika
- (b) Mrs Azimkhan Nusaybah
- (c) Ms Goolamun Rukayyah
- (d) Mr Gopee Sunny

- (e) Mrs Humath-Lakhoa Pritee Jyoteesingh
- (f) Ms Husnoo Ayesha
- (g) Mrs Jhugroo Gangadeen Artee
- (h) Mrs Juggurnauth Khemmanee
- (i) Ms Labonne Meliana
- (j) Mr Madhoo Suryadev
- (k) Mrs Moothoo Salinee
- (l) Mrs Oodhorah Deepti
- (m) Mrs Sarju Viyayah Keswaree
- (n) Ms Timol Najiibah
- (o) Ms Seewooruttun Mandita

WORK BASED LEARNING PLACEMENT

Students of the University of Mauritius were on placement at the National Library as follows:

01st June to 14th July 2016

- Ms Kenishta Persand, *BSc (Hons) Human Resource Management*
- Ms Durga Sooberun, *BSc (Hons) Applied Computing*
- Mr Bhusan Tacoorsing, *BSc (Hons) Management*

01st June to 29 July 2016

- Ms Yashika Hurill, *BSc (Hons) Web and Multimedia Development*

WORK EXPERIENCE PLACEMENT

Students of the University of Technology, Mauritius were on placement at the National Library as follows:

Year 2016

26th September to 02nd December 2016

- Mr Indivar Uplaksh Satyaveer Bundhoo, *BSc (Hons) Accounting with Finance*

Year 2017

27th February to 09th June 2017

- Ms Paarshati Ramjutton, *BSc (Hons) Accounting with Finance*

28th February to 09th June 2017

- Mr Dharamraj Choolhun, *BSc (Hons) Accounting with Finance*
- Ms Swesta Ramdeen, *BSc (Hons) Human Resource Management*
- Ms Luxmee Ramkhalawon, *BSc (Hons) Human Resource Management*

STUDENTS' WORK PLACEMENT

Students of the Mahatma Gandhi Institute were on placement at the National Library as follows:

01st to 30th June 2017

- Ms Ashwini Devi Bansoodeb, *BA (Hons) Mauritian Studies Year II*
- Ms Raveena Hemrage, *BA (Hons) Mauritian Studies Year II*
- Ms Nitisha Oree, *BA (Hons) Mauritian Studies Year II*

7.2 Training programme for Staff

The National Library supports the continuous professional development of staff, and ensures that the upgrading of knowledge and skills of existing staff is maintained. Training was offered by local institutions to staff of the National Library.

- Mrs Diva Appadoo, *Confidential Secretary*, attended the “Effective Communication and Interpersonal Skills” Training Course on Wednesday 02 and Thursday 10 March 2016, conducted by the Civil Service College Mauritius.
- Mrs Sandhya Devi Ramdhean, *Clerk/Word Processing Officer*, attended the Training Programme on “Writing Effective Minutes of Meeting” on Thursday 21 April 2016, conducted by the Civil Service College, Mauritius.
- Mrs Chintamani Devi Sahadew, *Library Officer*, attended the Training on *Advanced Green ICT* on Friday 22, Monday 25 and Tuesday 26 April 2016, hosted by the National Computer Board.
- Mrs Chantal Henry, *Clerk/Word Processing Officer*, attended the Two Half-Day Training Course on “Registry Procedures” on Tuesday 17 and Wednesday 18 May 2016, conducted by the Civil Service College, Mauritius.
- Mrs Kheemah Ganga, *Library Clerk*, attended the Training Programme on Customer Service Excellence on Thursday 19 and Thursday 26 May 2016, conducted by the Civil Service College, Mauritius.
- Mrs Veena Suggoona and Mrs Coumaravadee Curoopen, *Library Officers*, attended a Training Workshop on “Archives Administration, Preservation and Records Management” from Wednesday 25 to Friday 27 May 2016, conducted by three Chinese Experts from the People’s Republic of China. The Training Workshop was organised by the National Archives Department.
- Mrs Shanti Harree, *Library Clerk*, attended the Training Programme on “Customer Service Excellence” on Friday 08 and Friday 15 July 2016, conducted by the Civil Service College, Mauritius.
- Mr Jayen Ramsamy, *Librarian*, attended a Training Programme on “Migration to ISO 2015 Version”, organised by the Civil Service College, Mauritius on Thursday 11, Friday 12 and Tuesday 16 August 2016.

- Mr Balkissoon Ardjoon, *Senior Library Attendant*, attended a 6 Half-Day Training Programme on First Aid, on 31 August, 02, 05, 07, 09 and 12 September 2016, conducted by the Civil Service College, Mauritius.
- Ms Bhamini Mandhub, *Accounts Clerk*, attended the Training Programme on Tender Preparation and Evaluation on 22 and 23 June 2017 conducted by the Civil Service College, Mauritius

TRAINING OFFERED BY THE NATIONAL LIBRARY TO OUTSIDERS

- Mrs Robee Murdaymootoo, *Deputy Head Mistress* of Stanley Government School, attended a full-day crash course training in library field on Wednesday 16 November 2016

7.3 Committees and Meetings attended by staff

COMMITTEES AND MEETINGS ATTENDED BY STAFF DURING PERIOD 01 JANUARY 2016 TO 30 JUNE 2017

- Monday 18 January 2016, Mr Jayen Ramsamy, *Librarian*, was delegated to attend the third Centre de Lecture Publique et d'Animation Culturelle (CELPAC) Board Meeting at the Ministry of Arts and Culture
- Monday 14 March 2016, Mr Premchand Hauroo, *Senior Librarian*, was delegated to attend a meeting with regard to the Vision 2030 Blueprint at the Ministry of Arts and Culture
- Thursday 17 March 2016, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, attended a meeting regarding the Budget Circular for 2016/2017 at the Ministry of Arts and Culture
- Friday 18 March 2016, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, attended a meeting in connection with the Capital Projects at the Ministry of Arts and Culture
- Friday 01 April 2016, Mr Premchand Hauroo, *Senior Librarian*, was delegated to attend the third and final CELPAC Sub-Committee meeting for the Development of Strategies for the Promotion of Reading at the Ministry of Arts and Culture
- Monday 04 and Tuesday 05 April 2016, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, attended a meeting regarding the Budget Proposal 2016/2017 at the Ministry of Arts and Culture
- Thursday 19 May 2016, Mr Jayen Ramsamy, *Librarian* and Mr Devendre Kumar Jodhun, *Office Supervisor*, attended a meeting regarding the Inscription of the Indenture Immigration Records of the Republic of Mauritius on the Memory of the World International Register of UNESCO at the Ministry of Arts and Culture
- Friday 10 June 2016, Mr Premchand Hauroo, *Senior Librarian*, was delegated to attend the AGTF Scientific Technical Advisory Committee for Research meeting at the Aapravasi Ghat Trust Fund
- Thursday 14 July 2016, Mr Premchand Hauroo, *Senior Librarian*, was delegated to attend a meeting in connection with the National Heritage Bill at the Ministry of Arts and Culture
- Wednesday 10 August 2016, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, attended a meeting of the Committee of Supply 2016/2017 at the Ministry of Arts and Culture
- Friday 19 August 2016, Mr Jayen Ramsamy, *Ag. Senior Librarian*, attended a meeting in connection with the National Heritage Bill at the Ministry of Arts and Culture
- Tuesday 23 August 2016, Mr Jayen Ramsamy, *Ag. Senior Librarian*, attended a meeting in connection with the Western Suburb Cemetery at the Ministry of Local Government
- Thursday 25 August 2016, Mr Jayen Ramsamy, *Ag. Senior Librarian*, attended the fourth meeting of the Public Records Appraisal Committee at the National Archives Department

- Monday 19 September 2016, Mr Jayen Ramsamy, *Librarian*, attended a meeting in connection with the Western Suburb Cemetery at the Ministry of Local Government
- Monday 19 September 2016, Mr Jayen Ramsamy, *Librarian*, was delegated to attend a meeting of the Bid Evaluation Committee in connection with the Tender for the Design, Printing and Supply of Books at the Ministry of Arts and Culture
- Friday 07 October 2016, Mr Premchand Hauroo, *Officer-in-Charge*, attended a Consultative Meeting in relation with UNESCO Periodicals Report on 2003 Convention for the Safeguarding of Intangible Cultural Heritage and Updating of Inventory on Intangible Cultural Heritage organised by the National Heritage Fund at the Ministry of Arts and Culture
- Friday 14 October 2016, Mr Premchand Hauroo, *Officer-in-Charge*, Mr Chandrassen Cahanee, *Assistant Procurement and Supply Officer*, Mrs Nassim Meer-Hossen, *Senior Library Clerk*, attended a meeting of the Evaluation Committee – Design and printing of catalogue at the National Art Gallery
- Friday 31 March 2017, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, attended a meeting on Budget 2018 at the Ministry of Arts and Culture
- Monday 29 May 2017, Mrs Bibi Nassim Meer-Hossen, *Library Officer*, attended a working session in relation to the Online Citizen Support Portal at the Ministry of Arts and Culture
- Friday 02 June 2017, Mrs Coumaravadee Curoopen, *Library Officer*, attended a working session in the context of the visit of Dr H. Kulkarni and Mr Anil Kumar – Art Critics, Writers & Art Curators at the Ministry of Arts and Culture
- Friday 16 June 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the eleventh Centre de Lecture Publique et d'Animation Culturelle (CELPAC) Board Meeting at the Ministry of Arts and Culture
- Wednesday 21 June 2017, Mrs Chintamani Devi Sahadew, *Library Officer*, was delegated to attend a meeting in connection with the celebrations of 50 years of Independence and 25 years of the Republic of Mauritius for year 2017-2018 at the Directorate Zone 4 of the Ministry of Education and Human Resources, Tertiary Education and Scientific Research
- Thursday 29 June 2017, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, attended a meeting on “Budget for Speaking Unions/Cultural Centres/Parastatal Bodies” at the Ministry of Arts and Culture

7.4 Conferences and Seminars attended by staff

- 24 February 2016 - Mrs Toolsee Kreetee Ramnauth, Director, and Mr M. Mathoorasing, Senior Accounts Officer, attended a talk on “*How can the Civil Service be a facilitator of Innovation for Mauritius?*” organised by the Civil Service College in collaboration with the Ministry of Civil Service and Administrative Reforms, at the Lunch Room of the National Assembly.
- 13 April, 2016 – Mrs Caroomavadee Curoopen, Library Officer, attended a one day seminar on the theme ‘*The making of a Reading Society*’ organised by the Mauritius Library Association.
- 17 & 18 May 2016 – Ms Helena Lam and Mrs Vandana Poontaub, Library Officers, attended a two-day workshop organised on the occasion of the World Telecommunication and Information Society Day by the Ministry of Technology, Communication and Innovation in collaboration with the Mauritius Research Council and the National Computer Board at the Paul Octave Wiehe Auditorium, Réduit. The theme of the workshop was ‘*Internet of things : Prospects and Challenges for Mauritius and ICT Entrepreneurship for social impact*’
- 25 to 27 May, 2016 – Mrs T. K. Ramnauth, Director, attended a three-day workshop on Archives Administration, Preservation and Records Management organised by the National Archives Department.
- 27 June 2016, Mrs Toolsee Kreetee Ramnauth, *Director*, Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer* and Mr Devendrekumar Jodhun, *Office Supervisor - Acting as Secretary to the National Library Board*, attended a Workshop on Corporate Governance on the theme: *Board Evaluation and Risk Management*, organised by the Ministry of Financial Services, Good Governance and Institutional Reforms.
- 05 August, 2016 – Mrs Nassim Meer-Hossen, Library Officer, attended a workshop on UNESCO Periodic Report organised by the National Heritage Fund at the Rajiv Gandhi Science Centre, Bell Village.
- 11, 12 & 16 August, 2016 – Mr Jayen Ramsamy, Librarian, attended a 3-day training programme organised by the Civil Service College, Mauritius, on Migration to ISO 2015 version at the Open University of Mauritius. Réduit.
- 19, 22 & 23 August, 2016 – Mr Mooneshwarsing Mathoorasing, Senior Accounts Officer, attended a 3-day training programme organised by the Civil Service College, Mauritius, on Migration to ISO 2015 version at the Open University of Mauritius. Réduit.
- 08 September, 2016 – Mrs Toolsee Kreetee Ramnauth, Director, Mrs C. D. Sahadew and Ms H. Lam, Library Officers, attended an interactive session organised by the Mauritius Library Association on the theme ‘*Literacy in this Google Age*’ at the Middlesex University Mauritius Branch Campus, Vacoas.
- 07 November, 2016 – Mr Mooneshwarsing Mathoorasing attended a Mentoring Session on ISO 2015 Version, following the training programme on Migration to ISO 2015 version organised by the Civil Service College, Mauritius.
- 18 & 19 November, 2016 – Mrs Toolsee Kreetee Ramnauth, Director, attended a two-day seminar on “*Rencontres interprofessionnelle de l’Océan Indien autour du livre jeunesse*” organised by l’Association Internationale des libraires Francophones (AILF) and Institut Français de Maurice (IFM).

- 02 December, 2016 – Mrs Toolsee Kreetee Ramnauth, Director, and Ms Helena Lam, Ag. Librarian, attended a presentation and discussion organised by the National Heritage Fund on the theme ‘*L’Économie de la Culture et du Patrimoine*’ and conducted by Mr Marc Noushi, Director of Cultural Affairs for Indian Ocean, Réunion Island.
- 14 & 16 December, 2016 – Mr Deven Jodhun, Office Supervisor, attended a training on Auditing in connection with the Migration to ISO 2015 Version organised by the Civil Service College, Mauritius and held at the Open University of Mauritius, Réduit.
- 02 February, 2017 – Mr Deven Jodhun, Office Supervisor followed a training programme on Migration to ISO 2015 Version (Mentoring Auditing) at the Civil Service College, Mauritius.
- 30 March, 2017 - Mrs Toolsee Kreetee Ramnauth, Director, attended a one-day workshop on ISO 9001:2015 for Top Management meant for all ISO Certified Organisations, organised by the Ministry of Civil Service and Administrative Reforms
- 25 May, 2017 - Mrs Toolsee Kreetee Ramnauth, Director, attended the 3rd edition of the Africa Day Lecture organised by the Nelson Mandela Centre on the theme ‘*Trends and Issues in Higher Education in Africa*’ held at the Middlesex University, Vacoas.
- 29 June, 2017-Mr Premchand Hauroo, Senior Librarian, Mrs Chintamani Devi Sahadew and Mrs Veena Suggoona, Library Officers, attended the *IFLA Global Vision Discussion* organised by the Library and Information Association of Mauritius in partnership with IFLA which was held at the Indian Ocean Commission, Ebene,

Participation of the Senior Librarian in an International Conference

Mr Premchand Hauroo, Senior Librarian of the National Library, attended the 21st Meeting of the General Assembly of the ISSN International Centre (ISSN IC) held on 28th and 29th April 2016 in Paris, France.

TALK

- 15 June 2016 - Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer*, was invited to the launching ceremony of the Integrity Management Toolkit, organised by the Independent Commission Against Corruption
- 09 December 2016 - Mr Mooneswarsingh Mathoorasing, *Senior Accounts Officer* and Mr Devendrekumar Jodhun, *Office Supervisor*, attended a ‘*Journée de Réflexion*’ on the theme *Reinforcing effectiveness in the fight against corruption*, organised by the Independent Commission Against Corruption
- 16 June 2017 - Mrs Toolsee Kreetee Ramnauth, *Director*, Mrs Chintamani Devi Sahadew, *Library Officer* and Mrs Veena Suggoona, *Library Officer*, attended a Talk on the theme “*Mutual Relations between Libraries, Publishers and Booksellers*” by Alka Bhatnagar, *Regional Public Engagement Specialist* – US Embassy in Nairobi, organised by the Mauritius Council of Registered Librarians.

Migration to ISO 2015 version

- 25 January, 2017 - Talk by Dr Chris Bungshy, Director and Consultant at Quensh Dynamics Ltd, on the new version ISO 9001:2015 for all National Library staff
- 15 hours training on Migration to ISO 9001:2015 given to all staff of National Library by Dr Chris Bungshy, Director and Consultant at Quensh Dynamics Ltd, as follows:
 - Batch 1 – From 03 April to 07 April, 2017
 - Batch 2 – From 10 April to 14 April, 2017

8. CORPORATE MATTERS

8.1 Meetings and Committees attended by the Director

During the period under review, the Director of the National Library attended the following committees and meetings:

- Projects for Rodrigues, *Ministry of Arts and Culture*
- Management Meeting with Parastatal Bodies, *Ministry of Arts and Culture*
- Budget Circular 2016/2017, *Ministry of Arts and Culture*
- Capital Projects, *Ministry of Arts and Culture*
- Budget Proposals 2016/2017, *Ministry of Arts and Culture*
- Culture House Project, *Ministry of Arts and Culture*
- Mauritius Trade Portal-Services Component, *Ministry of Arts and Culture*
- Committee of Supply, *Ministry of Arts and Culture*
- National Heritage Bill, *Ministry of Arts and Culture*
- Western Suburb Cemetery, *Ministry of Local Government*
- Setting-up of a Digital Library, *Ministry of Finance and Economic Development*
- HR Issues, *Ministry of Arts and Culture*
- Meeting on Budget 2018, *Ministry of Arts and Culture*
- Meeting with all Senior Officials of Ministries, *Prime Minister's Office*
- Committee of Supply, *Ministry of Arts and Culture*

MEMBER OF SELECTION PANEL

- March 2016 – Mrs Toolsee Kreetee **Ramnauth**, *Director*, formed part of the selection panel in connection with the recruitment of a Standards Information Manager to be posted and responsible for the Documentation and Information Centre at the Mauritius Standards Bureau

8.2 Visit to the National Library of China

Mrs Toolsee Kreetee Ramnauth, Director of the National Library and Mr Indurdeo Bassant, Chairman of the National Library Board made an official visit to the National Library of China from 02 to 05 August 2016.

Following her official mission, the Director invited all staff of the National Library to a presentation of her visit in the Board Room of the Library on Tuesday 09 August 2016.

8.3 Visitors to the National Library

- Year 2016 -

-Mrs Soraya Peerbaye, Mauritian Writer living in Canada, '*writer in residence*' from 04 to 28 January, 2016, at the National Library of Mauritius.

11 August 2016

Mr Ahmad Nadeem Mustafa, Acting High Commissioner of Pakistan, made a courtesy call at the National Library. He had a meeting with the Director of the National Library and also had a guided tour of the Library.

11 August 2016

Mr Pawel Zukowski, from Poland, met with the Director of the National Library and made a donation of his new publications.

- Year 2017 -

01 March 2017

Mr Ashok Kumar, *Deputy High Commissioner of India*, made a courtesy call at the National Library and met with the Director. He also had a guided tour of the Library.

16 May 2017

Mrs A. M. Hone, from United Kingdom, met with the Director of the National Library and made a donation of copies of extracts of information and a few photographs.

15 June, 2017

Mrs Alka Bhatnagar, Regional Public Engagement Specialist at the US Embassy in Nairobi, Kenya accompanied by Mrs Annick Joseph of the US Embassy



NATIONAL AUDIT OFFICE

07 MAY 2018

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REPORT OF THE DIRECTOR OF AUDIT

TO THE BOARD OF THE

NATIONAL LIBRARY

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of the National Library, which comprise the statement of financial position as at 30 June 2017, and the statement of financial performance, statement of changes in general fund and cash flow statement for the 18-month period then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In my opinion, the accompanying financial statements give a true and fair view of the financial position of the National Library as at 30 June 2017, and of its financial performance and its cash flows for the 18-month period then ended in accordance with Financial Reporting Standards for Small Entities issued under Section 72 of the Financial Reporting Act and in compliance with the Statutory Bodies (Accounts and Audit) Act.

Basis for Opinion

I conducted my audit in accordance with International Standards of Supreme Audit Institutions. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the National Library in accordance with the Code of Ethics for Supreme Audit Institutions and ethical requirements that are relevant to my audit of the financial statements in Mauritius, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements and my audit report thereon.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Financial Reporting Standards for Small Entities issued under Section 72 of the Financial Reporting Act and in compliance with the Statutory Bodies (Accounts and Audit Act) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the National Library's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the National Library's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards of Supreme Audit Institutions will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards of Supreme Audit Institutions, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for

one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the National Library's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the National Library's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the National Library to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Other Legal and Regulatory Requirements

Statutory Bodies (Accounts and Audit) Act

I have obtained all information and explanations which to the best of my knowledge and belief were necessary for the purpose of my audit.

In my opinion, in all material respects:

- the National Library has complied with the Act and any directions of the Minister to whom its responsibility is assigned, in so far as they relate to the accounts;
- as far as could be ascertained from my examination of the financial statements submitted to me, expenditure incurred were not of an extravagant or wasteful nature, judged by normal commercial practice and prudence;

- the National Library has been applying its resources and carrying out its operations fairly and economically.

Public Procurement Act

The National Library is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant Regulations. My responsibility is to report on whether the provisions of Part V of the Act regarding the Bidding Process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.



K. C TSE YUET CHEONG (MRS)
Director of Audit

National Audit Office
Level 14, Air Mauritius Centre
PORT LOUIS

30 April 2018



NATIONAL LIBRARY

(Republic of Mauritius)



FINANCIAL STATEMENTS

F OR T HE F INANCIAL P ERIOD

1ST JANUARY 2016

TO

30TH JUNE 2017

1st & 2nd Floors Fon Sing Building, 12, Edith Cavell Street, Port-Louis

Tel No: 210-7121/211-9891

Fax No: 210-7173

E-Mail: natlib@intnet.mu

Website – <http://national-library.govmu.org>


September 2017

NATIONAL LIBRARY


STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2017

		Jan16 - Jun17	2015
ASSETS	Notes	Rs	Rs
<u>Non Current Assets</u>			
Property, Plant and Equipment	3	1,361,749	1,300,708
<u>Current Assets</u>			
Inventories		437,189	444,311
Trade and other Receivables	5	1,053,155	1,830,208
Cash & cash equivalents	6	2,734,433	1,186,972
		4,224,777	3,461,491
TOTAL ASSETS		5,586,526	4,762,199
FINANCED BY			
General Fund	7	(17,842,562)	(14,834,958)
Capital Grant	8	2,738,579	1,300,708
		(15,103,983)	(13,534,250)
<u>Non-current Liabilities</u>			
Employee Benefits (Defined Benefit Plan)	4	10,649,436	8,398,505
Other employee benefits (Accumulated sick, passage benefits)	15	7,681,840	6,980,636
		18,331,276	15,379,141
<u>Current Liabilities</u>			
Trade and other Payables	10	2,359,233	2,917,308
TOTAL EQUITY AND LIABILITIES		5,586,526	4,762,199

These financial statements have been approved by the Board on 07 December 2017


R. Swamber
 Chairperson




D. Peerun (Mrs)
 Board Member

Date: 07 December 2017

The notes on pages 5-12 form part of these financial statements

NATIONAL LIBRARY

STATEMENT OF FINANCIAL PERFORMANCE FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

		Jan16-Jun17	2015
	Notes	Rs	Rs
REVENUE			
Revenue Grant	9	31,910,926	20,061,286
Deferred Income		727,233	443,165
Other Income	14	787,469	415,259
		<u>33,425,628</u>	<u>20,919,710</u>
EXPENSES			
Staff Cost	12	24,111,860	15,189,516
Administrative Cost	13	11,594,139	6,396,593
Depreciation of Assets	3.2	727,233	443,165
		<u>36,433,232</u>	<u>22,029,274</u>
Surplus/ (Deficit) for the year		<u>(3,007,604)</u>	<u>(1,109,564)</u>

NATIONAL LIBRARY

STATEMENT OF CASH FLOWS FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

	Jan16-Jun17	2015
	Rs	Rs
<u>OPERATING ACTIVITIES</u>		
Surplus/(Deficit) for the year	(3,007,604)	(1,109,564)
<u>Adjustment for item not involving cash</u>		
Depreciation for the year	727,233	443,165
Deferred Income	(727,233)	(443,165)
Contribution towards NL Pension Fund	-	-
Increase/ (Decrease) in Pension Liability	2,250,931	1,224,963
Provision for employee benefits	701,204	597,157
Passage Benefits forfeited	-	5,900
NET CASH GENERATED FROM OPERATING ACTIVITIES	(55,469)	718,456
<u>WORKING CAPITAL CHANGES</u>		
(Increase)/Decrease in Accounts Receivables	777,051	542,206
(Increase)/Decrease in Inventories	7,122	1,100
(Decrease)/Increase in Accounts Payable	(558,075)	(354,546)
<u>NET MOVEMENT IN WORKING CAPITAL</u>	226,098	188,760
<u>INVESTING ACTIVITIES</u>		
Purchase of Property, Plant & Equipment	(788,274)	(598,714)
Sale of Property, Plant and Equipment	-	-
NET CASH USED IN INVESTING ACTIVITIES	(788,274)	(598,714)
<u>FINANCING ACTIVITIES</u>		
Capital Grant	2,165,105	598,714
Net cash used in Financing Activities	2,165,105	598,714
Net (Decrease)/Increase in Cash and Cash equivalents	1,547,460	907,216
Cash and Cash equivalents at beginning of year	1,186,973	279,756
Cash and cash equivalents for the year ended 31 December 2015	2,734,433	1,186,972

NATIONAL LIBRARY

STATEMENT OF CHANGES IN GENERAL FUND FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

	Jan16-Jun17	2015
	Rs	Rs
Opening balance	(14,834,958)	(13,731,294)
Accumulated surplus / (Deficit) for the year	(3,007,604)	(1,109,564)
Amount forfeited (Passage Benefits)	0	5,900
Closing Balance	<u>(17,842,562)</u>	<u>(14,834,958)</u>

**NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE 18 MONTHS PERIOD ENDED 30 JUNE 2017**

1 GENERAL INFORMATION

The National Library is a Corporate Body established under the National Library Act 1996. As per the National Library Act, the objects of the Library are as follows:

- (a) to promote and encourage the use of library materials;
- (b) to acquire library materials generally, and, in particular, a comprehensive collection of library materials relating to Mauritius;
- (c) to collect, receive and preserve all library materials required to be deposited in the Library;
- (d) to lend library materials to the public;
- (e) to make library materials available to the public for reference;
- (f) to participate in planning library services in Mauritius, promote research in library fields and provide assistance in information handling techniques;
- (g) to act as the national bibliographic centre and maintain the national bibliography and other bibliographies;
- (h) to act as an organising agency for national and international lending and exchange of library materials; and
- (i) to initiate and promote co-operation between the Library and other libraries, both local and foreign.

2 ACCOUNTING POLICIES

(a) **Basis of preparation**

The financial statements have been prepared in accordance with the Financial Reporting Standards for Small Entities (FRSSE) issued by the Financial Reporting Council in line with the Statutory Bodies (Accounts & Audit) Act.

The following accounting policies have been applied in the preparation of these financial statements:

- Financial Reporting Standard 1: Revenue recognition
- Financial Reporting Standard 2: Government Grant/Government assistance
- Financial Reporting Standard 3: Property, Plant and Equipment
- Financial Reporting Standard 4: Inventories
- Financial Reporting Standard 6: Related Parties Transactions
- Financial Reporting Standard 7: Employee Benefits
- Financial Reporting Standard 8: Provisions and Contingencies

(b) **Reporting Period**

The Financial Statements for the current period have been prepared for 18 months period 01 January 2016 to 30 June 2017 with no comparative figures since last year's accounts were prepared for a period of 12 months ending 31 December 2015.

(c) **Revenue Recognition**

Recurrent government grants are recognised on a cash basis as income and are matched against the recurrent expenses of the National Library. Other income is recognised on an accrual basis.

(d) **Government Grant**

Recurrent grant amounting to Rs32,699,200 has been received from the government to meet recurrent expenditures of the National Library for the period January 2016-June 2017. They have been recognised in the financial statements, and have been matched with the expenditure towards which they have been intended to.

(e) **Inventories**

Inventories, consisting mainly of publications and laminating materials, are valued at the lower of cost and net realisable value and the FIFO method is used. The cost of inventories comprises of all costs in bringing the inventories to their location and condition that is purchase costs plus other costs.

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

(f) **Property, Plant and Equipment**

Property, Plant and Equipment are stated at cost, net of accumulated depreciation.

Depreciation is provided on the straight-line basis so as to write off the depreciable value of the non-current asset over their expected useful economic lives. One full year depreciation has been provided on non-current assets acquired during the year. The annual rates of depreciation used for the purpose are as follows:

	Expected Useful life (Yrs)	Rates of Depreciation Per Annum
Motor Vehicle	5	20%
Office Equipment	5	20%
Office furniture	10	10%
Books for Library	10	10%

(g) The National Library purchased its Integrated and Modular Library Management System in 2004 to enable users to have access to its catalogue online. Although it has been fully depreciated it is still in use.

(h) **Cash and Cash Equivalents**

Cash and Cash Equivalents comprise cash at bank and cash in hand.

(i) **Provisions**

Provisions are recognised when the National Library has a present obligation as a result of a past event and it is probable that the Library will be required to settle the obligation. Provisions are measured at the Library's best estimate of the expenditure required to settle the obligation at the balance sheet date and adjusted to reflect the current best estimate.

(j) **Comparative Figures**

Figures of last year conform to current year's presentation.

(k) **Employee Benefits**

Employee entitlements to bank sick leave and vacation leave as defined in the EOAC-PRB Report 2016 (the regulatory body for National library employees) are recognised as and when they accrue to employees.

(l) **Defined Benefit Pension Plan**

Provisions for retirement benefits for the National Library are made in accordance with the Statutory Bodies Pension Act 1978 as amended. The Library's assets are managed by SICOM Ltd. The cost of providing the benefit is determined in accordance with the actuarial valuation undertaken every five years. The obligations have been recognised and disclosed for the 1st time in the Accounts for the period ended 31 December 2010.

(m) **Accounting Judgments and key sources of estimation uncertainty**

The preparation of Financial Statements in accordance with Financial Reporting and Accounting Standards issued under section 72 of the Financial Reporting Act requires the directors and management to exercise judgement in the process of applying the accounting policies. It also requires the use of accounting estimates and assumptions that may affect the reported amounts and disclosures in the Financial Statements. Judgements and estimates are continuously evaluated and are based on historical experience and other factors, including expectations and assumptions concerning future events that are believed to be reasonable under the circumstances. The actual results could by definition therefore, often differ from the related accounting estimates.

Where applicable, the notes to the Financial Statements set out areas where management has applied a higher degree of judgement that have a significant effect on the amounts recognised in the Financial Statements, or estimations and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year. The Key assumptions concerning the future and other key sources for estimation uncertainty at the balance sheet date include Retirement Benefit Obligations.

2.1 The Financial Statements are presented to the nearest Mauritian Rupee.

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

3 Property, Plant and Equipment

	Office Equipment Rs	Office Furniture Rs	Motor Vehicle Rs	Books for Library * Rs	Total Rs
3.1 Cost					
As at 01 Jan 2016	16,561,710	1,683,300	954,551	547,425	19,746,986
Additions	377,500	372,066	0	38,708	788,274
Disposal	0	0	0	0	0
At 30 June 2017	16,939,210	2,055,366	954,551	586,133	20,535,260
3.2 Accumulated Depreciation					
At 01 Jan 2016	16,276,656	1,334,531	400,871	434,221	18,446,279
Charge for the period	282,417	109,893	305,416	29,507	727,233
Disposal	0	0	0	0	0
At 30 June 2017	16,559,073	1,444,424	706,287	463,728	19,173,512
3.3 At 30 June 2017	380,137	610,942	248,264	122,405	1,361,748
At 31 December 2015	285,054	348,769	553,680	113,204	1,300,707

* Amount excludes books, periodicals and newspapers received from other institutions/donors and are being properly recorded in the accession register.

4 Employee Benefits (Defined Benefit Plan)

4.1 The amounts recognised in Statement of Financial Position are as follows:

	Jan16-Jun17 Rs	2015 Rs
Present value of funded obligation	40,091,416	34,786,168
(Fair value of plan assets)	(17,759,827)	(15,779,930)
	22,331,589	19,006,238
Unrecognised actuarial gain/(loss)	(11,682,153)	(10,607,733)
Liability recognised in Statement of Financial position	10,649,436	8,398,505

4.2 The amounts recognised in Statement of Financial Performance are as follows:

Current service cost	2,168,299	1,289,013
(Employee Contribution)	(881,208)	(601,199)
Fund expenses	44,011	69,489
Interest Cost	3,391,651	2,263,899
(Expected return on plan assets)	(1,569,369)	(1,160,366)
Actuarial Loss / (Gain) recognised	419,360	262,925
Total, included in staff costs	3,572,744	2,123,761

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDING 30 JUNE 2017

4.3 Movements in liability recognised in Statement of Financial position:

	Jan'16-Jun'17 Rs	2015 Rs
At start of year	8,398,505	7,173,542
Total staff cost as above	3,572,744	2,123,761
(Contributions paid by employer)	(1,321,813)	(898,798)
At end of year	10,649,436	8,398,505
Actual return on plan assets:	1,350,033	211,028

Main actuarial assumptions at end of year:

	%	%
Discount rate	6.50	7.50
Expected rate of return on plan assets	6.50	7.50
Future salary increases	4.00	5.00
Future pension increases	3.00	3.00

The assets of the plan are invested in funds managed by State Insurance Company of Mauritius Ltd.
The discount rate is determined by reference to market yields on bonds.

4.4 Reconciliation of the present value of defined benefit obligation

Present value of obligation at start of period	34,786,168	30,185,317
Current service cost	2,168,299	1,289,013
Interest cost	3,391,651	2,263,899
(Benefits paid)	(1,526,694)	(1,008,626)
Liability (gain)/Loss	1,271,992	2,056,565
Present value of obligation at end of period	40,091,416	34,786,168

4.5 Reconciliation of fair value of plan assets

Fair value of plan assets at start of period	15,779,930	15,260,600
Expected return on plan assets	1,569,369	1,160,366
Employer contributions	1,321,813	898,798
Employee contributions	881,208	601,199
(Benefits paid + other outgo)	(1,570,705)	(1,078,115)
Asset gain/(loss)	(221,788)	(1,062,918)
Fair value of plan assets at end of period	17,759,827	15,779,930

NATIONAL LIBRARY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

4.6 Distribution of plan assets at end of period

Percentage of assets at end of year	Jan16-Jun17	2015
	%	%
Fixed Interest securities and cash	56.6	58.1
Loans	4.4	4.3
Local equities	15.8	15.9
Overseas bonds & equities	22.6	21.0
Property	0.6	0.7
Total	<u>100</u>	<u>100</u>

4.7 History of obligations, assets and experience adjustments

Year	Jan16-Jun17	2015
Currency	Rs	Rs
Fair value of plan assets	17,759,827	15,779,930
(Present value of defined benefit obligation)	<u>(40,091,416)</u>	<u>(34,786,168)</u>
Surplus/(Deficit)	(22,331,589)	(19,006,238)
Asset experience gain/(loss) during the period	(221,788)	(1,062,918)
Liability experience gain/(loss) during the period	(1,271,992)	(2,056,565)
Year	2017-18	
	Rs	
Expected employer contributions	887,328	

NATIONAL LIBRARY
NOTES TO THE ACCOUNTS

FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

5 TRADE & OTHER RECEIVABLES	Jan16-Jun17	2015
	Rs	Rs
Prepayments	68,405	70,104
Car Loan	973,750	1,749,104
Deposit with CEB	11,000	11,000
	1,053,155	1,830,208
6 CASH AND CASH EQUIVALENT AS AT 30 JUNE 2017	Rs	Rs
Savings Account	7,033	207,034
Current Account	2,726,805	975,288
Petty Cash	595	4,650
TOTAL	2,734,433	1,186,972
7 GENERAL FUND		
Opening Balance	(14,834,958)	(13,731,294)
(Deficit)/Surplus of income over expenditure for the year	(3,007,604)	(1,109,564)
Passage Benefits forfeited	0	5,900
Closing Balance	(17,842,562)	(14,834,958)
8 GRANT - CAPITAL		
As at 31 December 2015	1,300,708	1,145,158
Transfer from Recurrent Grant (recurrent grant used per Capital expenditure)	788,274	598,714
Capital grant received from Ministry of Arts and Culture	1,376,830	0
Deferred income	(727,233)	(443,165)
	2,738,579	1,300,707
9 GRANT - RECURRENT		
Amount received during the period	32,699,200	20,660,000
Less Amount devoted to capital expenditure	(788,274)	(598,714)
	31,910,926	20,061,286
10 Trade & Other Payables		
Accumulated Sick Leaves (Amt due within one year)	457,389	163,584
Passage Benefits	662,702	370,284
Car Loan	973,750	1,749,104
Advertisement	0	6,199
Refund of Unutilised Sick Leave	891	403,890
Electricity	94,625	113,213
Office Expenses	210	1,291
World Book Day	78,725	0
Telephone	18,621	84,718
Travelling	1,204	1,212
Board and Committee Fees	0	18,980
Cleaning Services	0	768
Books for Library	0	495
Office Furniture	26,700	3,570
Miscellaneous Expenses	16,790	0
End of Year Bonus	1,225	0
Basic Salary	22,050	0
Family Protection Scheme	441	0
Pension Contribution	1,985	0
Overtime	1,925	0
	2,359,233	2,917,308
11 Related Party Transactions		
The immediate and ultimate controlling party of the National Library is the Government of Mauritius.		
The Library has no related party transactions.		

NATIONAL LIBRARY
NOTES TO THE ACCOUNT
FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

	Jan16-Jun17	2015
12 STAFF COSTS	Rs	Rs
Salaries	14,709,982	9,087,421
Travelling	1,409,603	906,938
Passage Benefits	696,833	480,440
Staff Development, Training and Welfare	89,579	39,441
End of Year Bonus	833,730	773,650
Allowances	62,269	21,984
National Savings Fund	204,838	126,396
Civil Service Family Protection Scheme	18,902	11,448
Family Protection Scheme	276,224	174,240
Pension Contribution	3,572,744	2,123,761
Overtime	31,206	1,623
Uniform Allowance	60,455	38,885
Refund of Unutilised Sick Leave	417,842	403,890
Salary Compensation	99,450	194,400
National Pension Scheme	6,210	0
Refund of Internet	9,000	6,000
Cash in lieu of duty remission on car	453,600	288,000
Accumulated sick leave	457,389	163,584
NPS Levy	1,514	0
Vacation Leave	698,505	347,415
Arrears Pension	1,985	0
	<u>24,111,860</u>	<u>15,189,516</u>
13 ADMINISTRATIVE COSTS		
Cleaning Services/materials	91,792	52,313
Insurance on equipment/Furniture	58,833	26,049
International Subscription/Contribution	63,375	34,715
World Book Day	842,732	299,801
Telephone	462,915	408,676
Parking Fees	75,905	3,725
Repairs and Maintenance	72,614	131,012
Electricity	987,637	566,213
Audit Fees	80,000	40,000
Board and Committee Fees	509,547	104,480
Rent	6,779,999	4,282,952
Bank Charges	13,576	3,682
Hospitality and ceremonial	30,086	8,596
Printing & Stationery	494,601	146,798
Computer expenses	82,518	15,785
Cost of running vehicles	29,414	16,900
Postage	20,200	6,421
General Expenses	94,942	68,407
ISO Fees	43,000	12,000
Advertisement	108,221	21,258
Laminating Materials	7,122	1,100
Remittance to Mauritian Authors	2,840	800
Actuarial Fee	22,350	11,000
Insurance of Vehicle	43,345	9,817
Binding Materials	114,278	79,283
Memorandum of Understanding (Between NL of Mauritius & NL of China)	220,403	44,810
Overseas Mission	133,334	0
Miscellaneous Expenses	60,560	0
Professional Fees	48,000	0
	<u>11,594,139</u>	<u>6,396,593</u>

NATIONAL LIBRARY
NOTES TO THE ACCOUNT
FOR THE 18-MONTH PERIOD ENDING 30 JUNE 2017

14 OTHER INCOME

	Jan16-Jun17	2015
	Rs	Rs
Sundry receipts	60,164	41,312
Interest received on Savings A/C	0	2,667
World Book Day	689,100	370,450
Sale of publications (Mauritian Authors)*	4,530	700
Refund of excess board fees	11,584	0
Miscellaneous Receipts	22,091	130
	<u>787,469</u>	<u>415,259</u>

15 OTHER EMPLOYEE BENEFITS

	Vacation Leave **		Accumulated Sick Leave		Passage Benefits		Total Acc. Sick Leave & P.Benefits	
	Jan16-Ju17	2015	Jan16-Ju17	2015	Jan16-Ju17	2015	Jan16-Jun17	2015
	Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs
At start of the year	2,950,306	2,602,891	3,097,965	2,984,534	932,365	796,054	6,980,636	6,383,479
Increase during the year	698,505	347,415	163,584	113,431	370,284	322,341	1,232,373	783,187
Payments during the year	-	-	-	-	(531,169)	(176,327)	(531,169)	(176,327)
Adjustment	-	-	-	-	-	(9,703)	-	(9,703)
At end of the year	3,648,811	2,950,306	3,261,549	3,097,965	771,480	932,365	7,681,840	6,980,636

16 INVENTORIES

Inventories consist mainly of publications, microfilm and laminating materials.

* As at 30 June 2017, stock of unsold copies of books of Mauritian Authors to the value of Rs117,985 are kept at the National Library