



NATIONAL LIBRARY

(Republic of Mauritius)



ANNUAL REPORT 2008 - 2009

1st & 2nd Floors Fon Sing Building, 12, Edith Cavell Street, Port Louis

Tel: No: 210-7121/211-9892

Fax No: 210-7173

E-mail: natlib@intnet.mu

Website - <http://national-library.gov.mu>

National Library (Republic of Mauritius) Cataloguing-in-Publication Data

National Library (Republic of Mauritius)

Annual report / National Library (Republic of Mauritius) .-- No. 1 (April to June 1999)- .

-- Port-Louis : National Library, 1999-

v. : ill. ; 21-30 cm.

Annual .-- Description based on : 2008-2009

ISSN 1694-0393

1. National Library (Republic of Mauritius) -- Periodicals

2. National libraries -- Mauritius -- Periodicals

I. Title

027.5'6982 dc 22

10-00007



NATIONAL LIBRARY

(Republic of Mauritius)



CORPORATE INFORMATION

Office: 1st & 2nd Floors

Fon Sing Building
Edith Cavell Street
Port Louis

Tel : (230) 211 9891-3
(230) 211 9896

Fax : (230) 210 7173 –
(Director's Office)
(230) 210 7117 – (Registry)

E-mail : natlib@intnet.mu

Website: <http://national-library.gov.mu>

Banker : State Bank of Mauritius
State Bank Tower
1, Queen Elizabeth II Ave
Port Louis

Auditor: Director,
National Audit Office

Published by: National Library
1st & 2nd Floors,
Fon Sing Building,
12, Edith Cavell Street,
Port-Louis

OUR VISION

To develop the National Library as the nation's leading documentary resource pertaining to the Republic of Mauritius, and as the apex library serving the needs of the Mauritian people at large in research, scholarship and creativity.

MISSION STATEMENT

To support the provision of, and access to, information for the nation. We are committed to collect and preserve the collective memory of the country to best serve the nation and to provide access to the information resources of the world.



CONTENTS

	Page No.
Chairperson's Foreword	5
Director's Review	6
The National Library Board	7
Planning and Development	9
National Library Mandates	11
Acquisition and Processing of Library Materials	15
Serving Our Customers	21
Outreach Activities	22
The Staff	25
Promoting Human Resource Development	25
Corporate Matters	28
Financial Statements	31

CHAIRPERSON'S FOREWORD



It is indeed a pleasure to present the Annual Report 2008-2009, which underlines the activities of the National Library during the period under review.

As we move towards a knowledge-advanced society, we believe that the National Library has become a major stakeholder in the national system of information management. The National Library is definitely carving a privileged place on the local scene, being now considered as the leading library in Mauritius.

We are sincerely convinced that if the National Library has achieved so much, in spite of financial constraints, it is mainly due to the good partnership with stakeholders of the country. We would like to thank the Ministry of Education, Culture and Human Resources for its continued support. We would extend our gratitude to members of the National Library Board and to the Director and his staff, for their hard work and dedication to the cause of the National Library.

S. Kistamah (Mrs)
Chairperson

REVIEW OF THE YEAR

by Y. Chan Kam Lon, Director, National Library

**Y. Chan Kam Lon, Director,
National Library**



As in previous years, the National Library has continued to develop in a steady but slow pace, in spite of the inadequacy of fund to allow it to progress conveniently. The National Library has experienced a growth in the number of users, making use of the services available at the National Library. Our acquisition department has also enriched itself with documents received through the legal deposit and through the generosity of Mauritian donors.

The National Library has also embarked on its outreach activities. It has organised book festivals at Port Louis, Curepipe, Vacoas-Phoenix, Mahebourg and in Rodrigues. Children Book Festivals meant for pre-primary pupils were held at Port-Louis, Rose-Hill and Curepipe. A Two-Days Library and Information Science Seminar was organised in July 2008 by the National Library, in collaboration with the National University of Malaysia, for professionals and paraprofessionals in the library field.

In spite of financial constraints, the National Library can boast itself of its good achievements, which are having an impact in the country.

Y. Chan Kam Lon
Director

THE NATIONAL LIBRARY BOARD

The National Library is established under the National Library Act 1996 as a Body Corporate and is managed by a Board, consisting of a Chairperson and ten members.

Out of the eleven members, five are representatives of different ministries and departments, and the other six are appointed by the Minister of Arts and Culture, for a three-year period. As per statutes, board meetings are held at least once in a month, and nine members constitute a quorum.

COMPOSITION OF THE NATIONAL LIBRARY BOARD

Chairperson

Mrs A. Kistamah

Members

Representatives of the Ministry of Education and Human Resources

Mr P. Pirthee, Assistant Secretary (as from 21 December 2006)

Representatives of the Ministry of Arts and Culture

Mrs A. Arekion, Events Management Officer (as from 01 August 2007-)

Representative of the Ministry of Finance and Economic Development

Mr V. Joysuree, Economist (until 20 February 2009)

Ms N. Codadeen, Analyst (as from 25 March 2009-)

Representatives of the National Archives

Mr R. Chung Sam Wan, Ag. Deputy Director (as from 21 December 2006-)

Representatives – Head of the Library Cadre

Mrs G. Atmarrow Ag. Head Library Cadre (as from 29 January 2008-)

Miss C.P.F. Ah.Fat, Head, National Resource Centre, *Mauritius College of the Air*

Mrs T. K. Hurrinag-Ramnauth, Senior Librarian, Carnegie Library, *Municipality of Curepipe*

Representatives of a Special Library

Mrs S. Mungra, Senior Librarian (as from 21 May 2007-)

Representatives of Association of Urban Authorities

Mr M. Bac, Deputy Mayor (as from 23 May 2008-)

Mr. J. Mulloo, Secretary, *Moka/Flacq District Council*

Tender and Finance Committee

1. Mrs S. Kistamah
2. Mr Y. Chan Kam Lon
3. Mrs G. Atmarow
4. Mrs A. Arekion
5. Ms N. Codadeen

Appointment Committee

1. Mrs S. Kistamah
2. Mr Y. Chan Kam Lon
3. Mrs A. Arekion
4. Ms N. Codadeen
5. Mrs T. K. Hurrynag-Ramnauth

PLANNING AND DEVELOPMENT

ISO CERTIFICATION

During the year under review, two continuing assessment exercises were conducted by MSB auditors on 16 July 2008 and 2 February 2009 to assess whether our Quality Management System is in conformity with the requirements of ISO 9001:2000 standards. The reports of the external auditors certified that library operations, processing and management systems conform to MS ISO 9001:2000. Minor non-conformities noted during the assessment were all removed and the Quality Management System is effective.

NEW ISO 9001:2008

After eight years of implementing the ISO 9001:2000 standards, the International Standard Office has reviewed and updated the system and introduced the ISO 9001:2008 standards. As an ISO-certified Corporate Body, the National Library is currently planning to implement the 2008 standards.

CUSTOMER COMPLAINTS AND SUGGESTIONS

A crucial requirement in the delivery of good services to meet customer satisfaction is the implementation of a policy focused on customers' needs. The existence of a good complaint management scheme is part of this customer focused strategy. Moreover, an appropriate mechanism to receive feedbacks from customers ensures success of businesses. Both complaints handling mechanism and suggestions from users help management to address customer dissatisfaction. If a complaint is considered as an expression of dissatisfaction, a response from Management is expected by the customer.

Customer Complaints

During the year under review, the National Library received two complaints which were related to the provision of Internet services, low internet connection and insufficient number of terminals in the Search Room. All complaints have been investigated and whenever justified, the root causes of the problems have been identified and appropriate actions initiated.

Customer Suggestions

During the same period, seven suggestions were also received from our customers on how to improve the provision of library and information services. The suggestions were related to the introduction of a Swipe Card for allowing access and control at the National Library, purchase of new IT equipments, extension of opening hours, provision of sponge and water for turning of pages, increase in the number of computers for users to access internet and upgrading of computers in the Search Room. Each suggestion was analysed by a Technical Committee and whenever appropriate, the financial implications of implementing the new ideas were investigated. In all cases, the customers were formally sent a note expressing our thanks.

Customer complaints management and customer suggestions are integral part of the customer-centric policy of the National Library. They provide better knowledge on our customers, their needs and their expectations of the service.



NATIONAL LIBRARY MANDATES

NATIONAL BIBLIOGRAPHY OF MAURITIUS

The National Library of Mauritius has the statutory obligation to act as the National Bibliographic Centre and to compile the National Bibliography of Mauritius. The National Bibliography of Mauritius is an important bibliographic tool which aims to list every work printed and published in and on Mauritius, to describe it in detail and give its bibliographical and subject matter as precisely as possible according to international cataloguing standard. It includes works in different formats, that is, books, serials, society newsletters, government publications, company accounts and reports, school magazines and newspapers.

The National Bibliography of Mauritius is a useful information tool for researchers and information seekers and gives access to the National Library's Mauritiana Collection. It also incorporates comprehensive author, title and subject indexes, which are meant to guide readers in their research work. Moreover, the National Bibliography of Mauritius is a valuable tool for verifying bibliographic information and encourages standardization in classification and facilitates book processing for libraries. It can also be used as a tool for collection development for libraries. The National Bibliography of Mauritius for the years 2004 to 2007 has been compiled.

NATIONAL UNION CATALOGUE (NUC)

The National Union Catalogue is a unified catalogue of Mauritiana materials held by twelve major libraries in Mauritius. It is an indispensable element of library cooperation in Mauritius and primarily intended to facilitate inter-library lending and other forms of resource sharing. It is also a useful database for information seekers and researchers as they can browse the NUC to identify libraries holding specific Mauritiana materials before physically visiting each library. Participating libraries in this programme are:

1. The National Library of Mauritius
2. The City Library
3. The Olof Palme Library
4. The Simone de Beauvoir Library
5. The Carnegie Library

6. The Mahatma Gandhi Institute Library
7. The National Resource Centre of the Mauritius College of The Air
8. The Police Library
9. The Mediatheque Centre Culturel Charles Baudelaire
10. The University of Technology Library
11. The Malcom de Chazal Public Library
12. The Knowledge Centre of Enterprise Mauritius

The NUC is accessible via the website of the National Library at <http://national-library.gov.mu>. The National Library is responsible for the maintenance and updating of the NUC. For the period under review, 4,680 bibliographical records have added to the NUC database. The total number of records currently available in the NUC amounts to 52,984.

CATALOGUING-IN-PUBLICATION DATA (CIP)

CIP provides records for new and forthcoming books in advance of publication, usually derived from information supplied by the authors, printers or publishers. It aims at the standardization of cataloguing and classification of Mauritian books and is a helpful tool for librarians and cataloguers. Since 2001, the National Library has been offering this free service to local printers, publishers and authors. For 2008-2009, the National library has prepared 11 CIP data for publications.

UNION LIST OF PERIODICALS

The Union List of Periodicals is an online database listing all periodicals subscribed in major libraries in Mauritius. The database is accessible through the website of the National Library and provides bibliographical details of the periodicals, their location and the period during which they are held. The National Library is responsible for the maintenance and updating of the Union List of Periodicals. The libraries participating in this project are:

1. The University of Mauritius Library
2. The Ministry of Agro-Industry and Fisheries

3. The University of Technology Library
4. The Mauritius College of the Air
5. The Knowledge Centre of Enterprise Mauritius
6. The Mauritius Meteorological Services Library
7. The Carnegie Library
8. The Ministry of Finance and Economic Development Library
9. The China Cultural Centre In Mauritius
10. The Grand Bay Public Library
11. The Olof Palme Library
12. The Institut Supérieur de Technologie
13. The Documentation Unit of the Ministry of Arts and Culture
14. The National Library of Mauritius

COMPUTERISATION

The provision of library and information services can only be enhanced with the support of better performing technologies. Free Internet services and online search are facilities which the National Library has continued to offer to improve its services.

WEBSITE

During the year under review, more than a dozen digital documents were uploaded on the website of the National Library. Besides bibliographic descriptions, the digital online collection provides access to the integral documents. Planning is under way to develop this online digital collection in the future.

OPAC: ONLINE PUBLIC ACCESS CATALOGUE

During the year 2008-2009, the number of entries inputted into our online catalogue reached **4,680** as at 30 June 2009, the total number of document in the OPAC system amounted to **40,470**.

INTERNATIONAL STANDARD SERIAL NUMBER (ISSN)

The National Library hosts the International Standard Serial Number (ISSN) local agency. The ISSN is an internationally accepted code which identifies the title of serial publications such as newspapers, magazines, newsletters, annual reports, year books, directories, transactions of societies and e-serials. It is an eight-digit number consisting of seven digits plus a check digit. The ISSN allows libraries and booksellers to easily locate and order a publication. During the year 2008-2009, authors, printers and publishers requested the assignment of an ISSN to thirteen serial publications.

CONSULTANCY IN LIBRARY AND INFORMATION SERVICES.

As an apex institution in the field of the library and information services, the National Library has been providing free consultancy service to Ministries, public and parastatal institutions in the setting up or re-organisation of their libraries or documentation centres. For the period under review, this service has been offered to the following organisation:

Organisation	Request for National Library Assistance
Rajiv Gandhi Science Centre	Setting up of a National Resource Centre for Science and Technology

ACQUISITION AND PROCESSING OF LIBRARY MATERIALS

Holdings of the National Library

One of the core responsibilities of the National Library is to acquire library materials generally, and in particular, a comprehensive collection of library materials relating to Mauritius, through legal deposit whereby printers and producers are required to deposit six copies of each library materials, free of charge. Donation is another source of acquiring library materials. During the year under review, the library received donations from the Ministry of Finance, The Bridge Publications, Centre Culturel Charles Baudelaire, Korea, Malaysia, as well as the Shanghai Public Library.

The holdings of the National Library as at 30th June 2009 were **378,186**.

The total number of library materials acquired during the period starting 1st July 2008 to 30th June 2009 was **28,927**. Details are shown in the following table:

Library Materials	Legal Deposit	Donations	Purchase	U.N	I.M.F	World Bank	Others	Total
Books/Monographs	1,452	551	30	136	145	337	9	2,660
Newspapers	17,461							17,461
Periodicals	4,025	509	1	3,440	10	24		8009
Annual Reports	244	145		4	2	1		396
Audio Cassettes	5							5
Video Cassettes								
CD/CDROMS/VCD/DVD	75	18		2	20	4	23	142
Maps	6	1						7
Stamps								
Pamphlets	240	7						247
Total	23,508	1,231	31	3582	177	366	32	28,927

ACCESSIONING

Accessioning refers to the assignment of an accession number to each newly acquired monograph and audio-visual material and its recording in appropriate Accession Registers. During the year 2008-2009, a total number of 4,204 items have been accessioned as per the following table:

Mauritiana	2,571
Reference (Non-Mauritiana)	460
U.N	225
I.M.F	518
World Bank	170
Stamps	1
Photographs	-
Audio Visual materials	259
TOTAL	4,204

CLASSIFICATION AND CATALOGUING – ANNUAL REPORT

The classification and cataloguing of books at the National Library are performed by both the librarian and the library officers. Classification is a means of allocating a number to a book following the rules of the Dewey Decimal Classification Scheme for easy location and access of the materials. On the other hand, cataloguing is a process whereby the book would be described. It is a biographical data which helps users in knowing the summary contents of a book even before the book is being read.

For the year under review 2,337 titles have been classified and catalogued.

PRESERVATION AND CONSERVATION

In pursuance of one of its statutory objectives, *"to collect, receive and preserve all library materials required to be deposited in the library"*, the National Library is fully committed to the care and preservation of its collection for the present and future

generations. Although paper-based format constitutes the largest share of the library's collection, audio-visual materials are no less important. Preservation encompasses conservation, i.e the reactive treatment of library materials to strengthen them physically and stabilize them chemically so as to ensure their long-term survival and usage by information seekers. This presupposes their storage in optimal conditions, covering aspects such as temperature, relative humidity, light, pests and pollutants. In order to minimise damage due to the environment, the National Library has recourse to the daily monitoring and control of both temperature and humidity, in addition to appropriate actions to treat, repair and replace damaged documents. Protective measures such as the use of gloves and pencils are also encouraged.

BINDERY

The bindery's role is to maintain the collection properly, specially those library materials which are fragile and in a precarious condition.

Activities of the binding section include:

- ❖ Binding of current and retrospective newspapers, periodicals, annual reports and Government Gazettes.
- ❖ Strengthening of paperbacks to extend their life span.
- ❖ Undertaking minor repairs to damaged, torn and worn library materials.
- ❖ Undertaking major repairs to damaged or old documents.
- ❖ Providing special boxes for fragile and brittle materials.

The table below gives an indication of the work undertaken by this section.

Types of Library Materials Bound	Quantity
Books	821
Newspapers	67
Periodicals and Government Gazettes	117
Miscellaneous	15,955
TOTAL	16,960

MICROFILMING

Newspapers are a vital source of primary information particularly for local history. However, due to the poor quality of newsprint, they deteriorate quickly. Therefore, to preserve their information content, the National Library has embarked on an ambitious microfilming project targeting in priority Mauritiana newspapers of the 19th and 20th centuries.

During the period under review, the following documents were microfilmed:

- ❖ Government Gazette: 1821
- ❖ Gazette de Maurice: 1822, 1824-1827, 1829-1832, 1834-1840.

PHOTOGRAPHS

Photographs are an important way to remember our past. The images evoke memories and give us important information about how things were. As the saying goes '*a picture is worth a thousand words*'. But if we do not properly care for our photographs, some facets of our history will fade away right along with those precious images. Environmental factors such as temperature, humidity and sunlight affect photographs more than any other factors. The National Library provides proper environmental factors in the preservation of photographs acquired by donation. During the year under review, 52 photographs were accessioned, cleaned and filed.

INDEXING AND ABSTRACTING SERVICES

Indexing and abstracting are means of internal bibliographic control. Conscious of the need to provide pertinent, value-added library and information services in anticipation of users' information needs, the National Library's staff prepare index entries and summaries of articles from selected magazines with a view to facilitate their quick retrieval and access. Keywords are partly based on the Library of Congress Subject Headings (22nd edition).

During the period under review, indexes and abstracts were prepared for the following magazines:

- ❖ Business Magazine 2008-2009
- ❖ Islander 2008

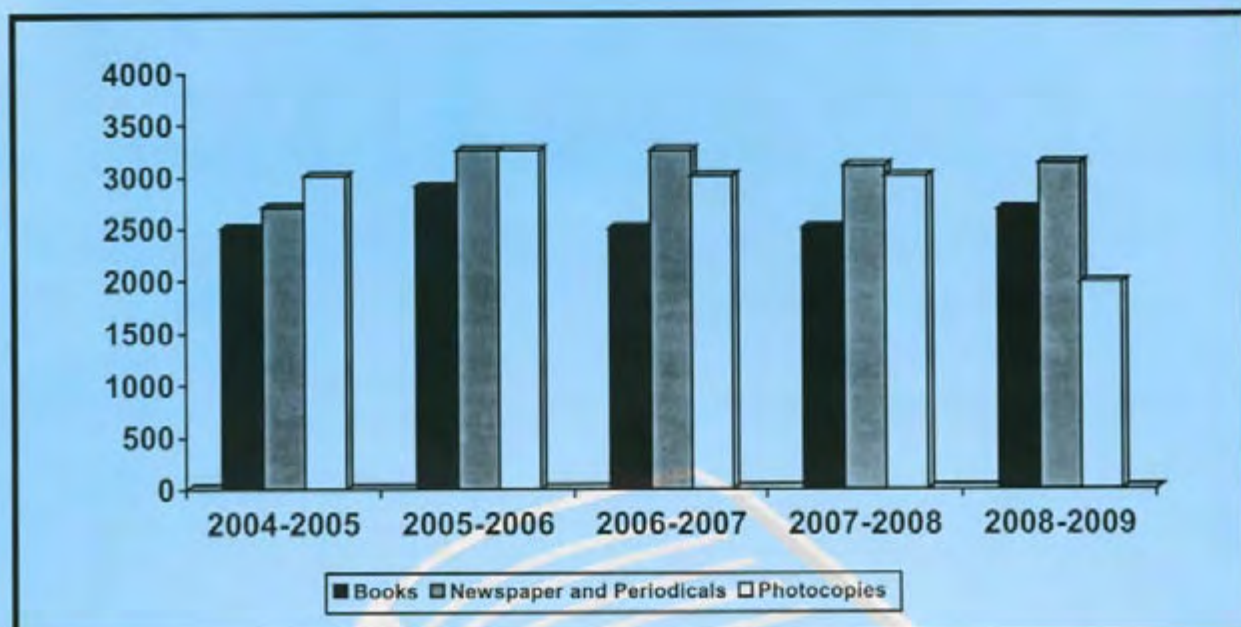
The total number of articles indexed amounted to **572**.

The total number of abstracts prepared was **338**.

SEARCH ROOM SERVICES

The table below illustrates the number of requests received for books, newspapers, periodicals, use of Internet Services, audio-visual materials, photocopies and attended to during the year under review.

REQUESTS FOR REFERENCE/INFORMATION SERVICE		NUMBER
1.	Requests for Books	2,680
2.	Requests for Newspapers and Periodicals	3,126
3.	Requests for use of the Internet	930
4.	Requests for Audio-Visual materials	5
5.	Requests for photocopies	1,977
6.	Requests by phone	146
7.	Requests by Mail and Email (overseas)	19
8.	Requests by Mail and Email (local)	21
TOTAL		8,889

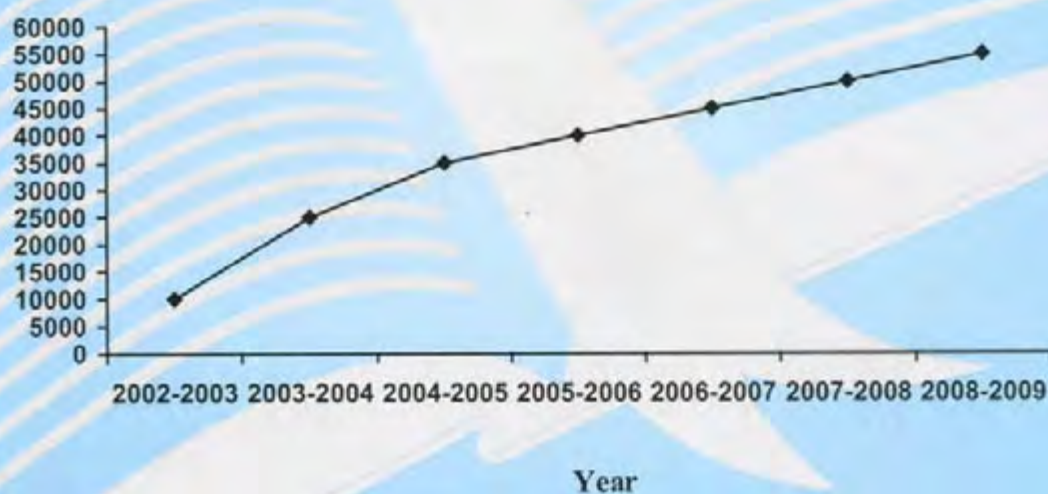


SERVING OUR CUSTOMERS

The National Library is a customer-oriented organisation and it aims at providing quality service to its customers. It offers a spacious air conditioned Search Room for on-site consultation. Users are also offered library and information services through phone, e-mail and fax. During the year under review, the library attended to **146** requests for information by phone and **40** by mail and email.

For the period under review, the number of users availing themselves of the services of the Search Room was **6,898**. The National Library has not included users who come for initial consultation of daily newspapers. It is to be noted that since its opening the National Library has received **62,361** users.

The rising trend in the number of customers is illustrated below:



OUTREACH ACTIVITIES

World Book Day Celebrations 2009

This year again, for the seventh consecutive year, the National Library, in collaboration with its stakeholders, celebrated the World Book Day. With a view to decentralize the World Book Day activities, this year Book Festivals were organised in four different regions of the country namely, at the Port Louis Waterfront on 25th April, at the Municipal Council of Curepipe on 9th May, at the Mahebourg Waterfront on 30th May, and at the Municipal Council of Vacoas/Phoenix on 27th June, 2009. The World Book Day was also celebrated in Rodrigues on the 2nd, 3rd and 4th July, 2009.

As usual, the Organising Committee Meetings, which include stakeholders of the book, among others, the Centre de Lecture et d'Animation Culturelle (CLAC), the Mahatma Gandhi Institute, the Mauritius College of the Air, the National Computer Board, Embassies, Cultural Centres and booksellers, were held prior to the events. Also the help of the Ministry of Education, Culture and Human Resources, Ministry of Public Infrastructure, Land Transport & Shipping, Ministry of Public Utilities, Municipal Councils and sponsors were sought to ensure the success of the events.

The local press and advertising agencies also joined in this noble venture of promotion of reading among the Mauritian population.

The Opening Ceremony at the Port Louis Waterfront was marked by the presence of the Rt. Hon. Sir Aneerood Jugnauth, GCSK, KCMG, QC, President of the Republic of Mauritius, Dr the Hon. Vasant Kumar Bunwaree, Minister of Education, Culture & Human Resources and Mr Mahendra Gondeea, Lord Mayor Of the City of Port Louis. For the first time, the World Book Day was also organised in Vacoas whereby Dr. the Hon. James Burty David was the Chief Guest.

An array of educational activities around the theme '*lire, grandir, réussir*' was organised during the Festivals, among others, exhibitions, quizzes, dictation, drawing competitions, poem recitals and spelling contests. Moreover, members of public benefited from the discounted prices of a large variety of books. Two cybercaravans of the National Computer Board provided initiation to the IT and free access to Internet



World Book Day 2009
Opening Ceremony by Hon. Sir Aneerood Jugnauth, President of the Republic of Mauritius



World Book Day 2009
Hon. Sir Aneerood Jugnauth visits the National Library Stand at Port Louis Waterfront

during the day. Live musical programmes were given by the Mauritius Police Band and the Conservatoire de Musique Francois Mitterand.

Open Day

In the context of the Celebration of the World Book Day 2009, an "Open Day" was organised on 23rd April, 2009 for the general public.

Library and Information Science Seminar

The National Library, in collaboration with the National University of Malaysia and the Ibn Sina (Avicenna) Academic Research Centre, organised a 2-day "*Library and Information Science Seminar*" on 21st and 22nd July, 2008.

The aim of this seminar was to share and enrich the knowledge of fellow professionals and library personnel on recent trends in libraries. Dato Zawiyah Binti Baba, former Director of the National Library of Malaysia and presently Principal Research Fellow of the Institute of the Malay World and Civilization, National University of Malaysia was the key resource person.



Dato' Zawiyah Baba with Senior officials from ISARC and the National Library of Mauritius, 22 July 2008.

Front row, left to right: Mrs Nadjema Hoossain, Mrs Amrita Kistamah, Chairperson, National Library of Mauritius, Dato' Zawiyah and Mr Hoossain Rajah, Director-General, ISARC

Back row left to right: Assoc. Prof. Dr. Supyan Hussin (ATMA) And Mr. Yves Chan Kam Lon, Director, National Library of Mauritius.

THE STAFF

Promotion of Staff

- Mr Jayen Ramsamy, Senior Library Officer, with effect from 25 August 2008
- Ms Bhamini Mandhub, Accounts Clerk, with effect from 25 March 2009

Staff on Leave Without Pay

- Mr Sangaren Naidu Chenganna, Library Officer, one year leave without pay from 23 April 2009

Extension of Leave Without Pay of Staff

- Mr Devendre K. Jodhun, Office Supervisor, with effect from 01 December 2008

Demise of Staff

Mrs Sheila Moti, Accounts Clerk, on 09 January 2009

PROMOTING HUMAN RESOURCE AND DEVELOPMENT

University of Mauritius Student Work Experience Programme (SWEP) 2009

The Student Work Experience Programme (SWEP) is a placement for students from various degrees from the University of Mauritius to enable them to gain experience in the real world of work and business environments, by enhancing their employability skills. Again this year, the National Library has participated in the programme and the following undergraduates were on placement at the National Library:

- Faculty of Social Studies and Humanities : Placement of seven weeks with effect from 01st June 2009 to 17th July 2009

Ms Leechna Bholah, Ms Shiksha Lollbeeharry, Ms Zarah Bundhoo and Ms Suryakanti Fulena

- Faculty of Science : Placement of eight weeks with effect from 15th June 2009 to 31st July 2009

Ms Yogeshwari Jeeawock

University of Mauritius Students from the Faculty of Social Studies and Humanities following the Diploma Course in Library and Information Studies

Students of the University of Mauritius following the *Diploma Course in Library and Information Science* were on a training placement at the National Library for a week to have a brief introduction of the various library tasks as follows:

01st to 05th June 2009

Ms Sabinta Beeharree, Mrs Binakshi Ballgobin, Mrs Ruqayyah Noorally, Mrs Rohini Gunness, and Ms Urmila Devi Domur.

18th to 22nd May 2009

Ms Anishta Naraidoo, Ms Preetee Bunwaree, Ms Manisha Jayram, and Ms Line-Rose Guillaume.

TRAINING OFFERED TO THE STAFF OF THE NATIONAL LIBRARY

The National Library supports the continuous professional development of staff, and ensures that the upgrading of knowledge and skills of existing staff is maintained. Training was offered by local institutions to staff of the National Library.

- *Mr Chandrassen Cahanee*, Assistant Procurement and Supply Officer, has been offered to follow a Certification Programme in Public Procurement from 16 June to 08 August 2009, conducted by the University of Technology, Mauritius.
- *Mr Ibrahim Ramjaun*, Librarian, attended a Workshop in Pretoria, South Africa on the theme "Creating partnership with libraries in Africa: regional workshop to promote knowledge sharing" from 17 to 20 March 2009.
- *Mrs Chintamani Devi Sahadew*, Library Officer, followed a Certificate Course on 'Modern Library Practices' under the ITEC/SCAAP Programme for the year 2009-2010 at the National Institute of Technical Teachers Training and Research, in Chennai India from 20 October to 12 December 2008

TRAINING OFFERED BY THE NATIONAL LIBRARY

- *Ms Sandra Chocken*, Library Clerk at the Black River District Council, was provided on the job training in Library and Information Work from 03 April to 29 May 2009.

SUMMER INTERNSHIP

- *Mrs Melody Chen*, Graduate Art Conservation Student, from Buffalo State College was given the opportunity to conduct her Summer Internship at the National Library of Mauritius in the field of Paper Conservation from June to August 2009.



2-Days Workshop on "Preserving Paradise: Implementing Conservation and Preservation in Mauritius" by Ms Melody Chen, Masters Student in Art Conservation at Buffalo State College in New York, USA.



Powerpoint presentation on the National Library by the Director at the Colline Moneron SSS.

CORPORATE MATTERS

MEETINGS AND COMMITTEES ATTENDED BY THE DIRECTOR DURING PERIOD JULY 2008 TO JUNE 2009

During the year under review, the Director of the National Library attended the following committees and meetings:

- Association of Professional Librarians
- Celebration of the 108th and 109th Birth Anniversary of Sir Seewoosagur Ramgoolam, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Celebration of Public Service Day 2009, *Ministry of Education, Culture and Human Resources (Culture Division)*
- National Spring Celebrations 2009, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Mauritius Council of Registered Librarians
- National Archives Advisory Committee, *National Archives Department*
- National Day Celebrations 2009 - Bookmarks, *Ministry of Education, Culture and Human Resources (Culture Division)* .
- President Fund for Creative Writing in English, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Public Records Appraisal Committee, *National Archives Department*
- Memory of the World National Committee, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Centenary Celebration of late Spokdeo Bissoondoyal, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Shanghai Expo 2010, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Al Idrissi Celebrations: Grand Port 2010, *Ministry of Foreign Affairs, Regional Integration and International Trade (International Trade Division)*
- Espace Culturel et Artistique autour du chateau Mon Plaisir at SSR Botanical Garden, *Prime Minister's Office*
- National Eid Celebration 2008, *Ministry of Education, Culture and Human Resources (Culture Division)*
- Meeting in connection with the Distance Education for the Course 'Certificate / Diploma in Library and Information Science' and 'Opportunities for higher studies in Librarianship through ODL mode in Mauritius', *Mauritius College of the Air*

PARTICIPATION OF THE DIRECTOR IN ROUND TABLE DURING PERIOD JULY 2008 TO JUNE 2009

The Director participated in Round Table on the following themes:

- 'Resources in Documentation in Mauritius' International Conference organised by the University of Mauritius
- 'World Information Society Day: Child Safety Online Legislation' organised by the National Computer Board.
- 'Ressources et Archives Mauricienne' conducted by the Mahatma Gandhi Institute

TALKS GIVEN BY DIRECTOR DURING PERIOD JULY 2008 TO JUNE 2009

- *Director addressed students of the Droopnath Ramphul State College on the facilities of the National Library on 13 May 2009*
- *Director made a power point presentation on the National Library at the Colline Moneron SSS on 7th May 2009.*

COMMITTEES ATTENDED BY STAFF OF THE NATIONAL LIBRARY DURING PERIOD JULY 2008 TO JUNE

- Mr Premchand **Hauroo**, *Senior Librarian*, sat on the Committee of the Mauritius Public Sector Quality Association since January 2007
- Mr Chandrassen **Cahaneea**, *Assistant Procurement and Supply Officer*, has been enlisted as Member of the Bid Evaluation committee

AWARDS RECEIVED BY THE DIRECTOR DURING PERIOD JULY 2008 TO JUNE 2009

- Director was awarded the "US State Alumni - January 2009"
- Director was awarded "Man of the year 2008, Mauritius" by the American Biographical Institute, Inc.

VISITORS TO THE NATIONAL LIBRARY

-Year 2008-

15 October 2008

Visit of Mr **Wang Yong Jian**, *Director*, Chinese Cultural Centre in Mauritius.

-Year 2009-

28 January 2009

Ms Veronique Fanchette, France. During her visit, she donated a collection of publications of her late father Jean Fanchette, famous Mauritian poet, to the National Library.

11 February 2009

Official Delegation from St Malo, visit organised by the Ministry of Education, Culture and Human Resources (Culture Division).

20 February 2009

Mrs Anne Kofoed, *Head of Administration* and **Ms Pia Duller**, *Press and Information Officer*, from the Delegation of the European Commission in Mauritius.

26 February 2009

Mr Richard Lesage, *Librarian*, from the Harvard University. During his visit he conducted some research works.

23 March 2009

Mr Gerard Lesage, *Chairman* of the National Agency for the Treatment and Rehabilitation of Substance Abusers (NATRESA).

17 June 2009

Mr Alain Gordon-Gentil, *Mauritian writer*.

REPORT OF THE DIRECTOR OF AUDIT



**On the Financial Statements of the
National Library
for the year ended 30 June 2009**

NATIONAL AUDIT OFFICE

REPORT OF THE DIRECTOR OF AUDIT TO THE CHAIRPERSON OF THE NATIONAL LIBRARY

Report on the Financial Statements

I have audited the financial statements of the National Library which comprise the balance sheet as of 30 June 2009, and the related statements of income and cash flows for the year then ended and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for the Financial Statements

Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the National Library and for the presentation of these financial statements in accordance with generally accepted accounting principles and in compliance with the National Library Act 1996 and the Statutory Bodies (Accounts and Audit) Act 1972. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing. Those Standards require that I plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting principles used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a reasonable basis for my audit opinion.

Opinion

In my opinion, the attached financial statements give a true and fair view of the financial position of the National Library as of 30 June 2009, and of its income and expenditure and cash flows for the year then ended in accordance with accounting principles generally accepted in Mauritius and comply with the Statutory Bodies (Accounts and Audit) Act 1972.

Report on Other Legal and Regulatory Requirements

Statutory Bodies (Accounts and Audit) Act 1972

I have obtained all information and explanations I have required. In my opinion, proper accounting records have been kept by the National Library as far as it appears from the examinations of those records.



(DR R.JUGURNATH)
Director of Audit

National Audit Office Level 14
Air Mauritius Centre
PORT LOUIS

6 November 2009

NATIONAL LIBRARY

(Republic of Mauritius)



FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 1ST JULY 2008 TO 30TH JUNE 2009

1st & 2nd Floors Fon Sing Building, 12, Edith Cavell Street, Port Louis

Tel: No: 210-7121/211-9892

Fax No: 210-7173

E-mail: natlib@intnet.mu

Website - <http://national-library.gov.mu>

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a reasonable basis for my audit opinion.

Opinion

In my opinion, the attached financial statements give a true and fair view of the financial position of the National Library as of 30 June 2009, and of its income and expenditure and cash flows for the year then ended in accordance with accounting principles generally accepted in Mauritius and comply with the Statutory Bodies (Accounts and Audit) Act 1972.

Report on Other Legal and Regulatory Requirements

Statutory Bodies (Accounts and Audit) Act 1972

I have obtained all information and explanations I have required. In my opinion, proper accounting records have been kept by the National Library as far as it appears from the examinations of those records.



(DR R. JUGURNATH)
Director of Audit

National Audit Office Level 14
Air Mauritius Centre
PORT LOUIS

6 November 2009

NATIONAL LIBRARY

(Republic of Mauritius)



FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 1ST JULY 2008 TO 30TH JUNE 2009

1st & 2nd Floors Fon Sing Building, 12, Edith Cavell Street, Port Louis

Tel: No: 210-7121/211-9892

Fax No: 210-7173

E-mail: natlib@intnet.mu

Website - <http://national-library.gov.mu>

NATIONAL LIBRARY

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2009

OPERATING ACTIVITIES

	2008/2009 Rs	2007/2008 Rs
Surplus/(Deficit) for the year	(467,154)	370,139
Depreciation for the year	420,402	878,824
Deferred Income	(420,402)	(878,824)
(Increase)/Decrease in Accounts Receivables	(494,637)	100,109
(Increase)/Decrease in Inventories	86,852	-
(Decrease)/Increase in Accounts Payable	<u>828,634</u>	<u>(388,236)</u>
Net cash generated from operating activities	(46,305)	82,012

INVESTING ACTIVITIES

Purchase of Equipment	<u>(47,592)</u>	<u>(42,032)</u>
Net cash used in investing activities	(47,592)	(42,032)

FINANCING ACTIVITIES

Capital Grant	<u>47,592</u>	<u>42,032</u>
Net cash used in Financing Activities	47,592	42,032

TOTAL

	<u>(46,305)</u>	<u>82,012</u>
--	-----------------	---------------

Net (Decrease)/Increase in Cash and Cash equivalents	(46,305)	82,012
--	----------	--------

Cash and Cash equivalents at 30 June 2008	169,052	87,040
---	---------	--------

Cash and cash equivalent for the period ended 30.06.09	<u><u>122,747</u></u>	<u><u>169,052</u></u>
--	-----------------------	-----------------------

NATIONAL LIBRARY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2009

1.0 ACCOUNTING POLICIES

1.1 The financial statements have been prepared in accordance with Accounting Principles generally accepted in Mauritius.

1.2 Depreciation of Fixed Assets: Depreciation of Fixed Assets have been provided on the straight-line method at the following rates so as to write off the costs of the fixed assets over their expected useful economic lives, except for assets which are still in use and which are given a nominal value.

One full year depreciation has been provided on fixed assets acquired during the year.

Fixed Assets	Expected Useful life (Yrs)	Rates of Depreciation Per Annum
Office Equipment	5	20%
Office Furniture	10	10%
Books for Library	10	10%
Motor Vehicle	5	20%

1.3 Inventories are valued at cost and the FIFO method is used.

2.0 Plant, Property and Equipment

	Office Equipment	Office Furniture	Motor Vehicle	Books for Library *	Total
	Rs	Rs	Rs	Rs	Rs
2.1 Cost					
As at 30 June 2008	2,694,146	1,250,350	915,780	318,678	5,178,954
Additions	19,378	2,500	0	25,715	47,593
Disposal	(2,325,598)	0	0	0	(2,325,598)
Nominal Value of assets still in use	60	0	0	0	60
At 30 June 2009	387,986	1,252,850	915,780	344,393	2,901,009

2.2 Accumulated Depreciation

At 30 June 2008	2,564,209	889,938	732,608	191,090	4,377,845
Charge for the year	77,525	125,286	183,152	34,439	420,402
Disposal	(2,325,598)	0	0	0	(2,325,598)
At 30 June 2009	316,136	1,015,224	915,760	225,529	2,472,649

2.3 At 30 June 2009	71,850	237,626	20	118,864	428,360
At 30 June 2008	129,937	360,412	183,172	127,588	801,109

* Amount excludes books, periodicals and newspapers received from other institutions/
donors and are being properly recorded in the accession register.

NATIONAL LIBRARY

NOTES TO THE ACCOUNTS for the year ended 30 June 2009

3.0 Trade & Other Receivables

	2008/09	2007/08
Prepayments	74,560	73,279
Car Loan	584,726	206,077
Other Receivables	139,688	24,981
At 30 June 2009	<u>798,974</u>	<u>304,337</u>

4.0 CASH AT BANK AND IN HAND AS AT 30/06/2009

	Rs
Savings Account	25,227
Current Account	95,974
Petty Cash	1,546
TOTAL	<u>122,747</u>

5.0 Trade & Other Payables

	2008/09	2007-08
Passage Benefits	437,616	302,341
Car Loan	584,726	206,077
Other Payables	472,688	157,978
	<u>1,495,030</u>	<u>666,396</u>

6.0 STAFF COSTS

Salaries	6,765,876
Travelling	424,238
Passage Benefits	232,013
Staff Development, Training and Welfare	13,305
End of Year Bonus	574,061
Allowances	55,231
Travelling Allowance	101,760
Travel Grant	66,000
Petrol Allowance	107,640
National Savings Fund	87,968
Civil Service Family Protection Scheme	7,368
Family Protection Scheme	128,008
Pension Contribution	639,144
Overtime	10,410
Uniform Allowance	36,900
Refund of Unutilised Sick Leave	208,738
	<u>9,458,660</u>